

COALDALE BOROUGH MEETING MINUTES

221/223 THIRD ST., COALDALE PA 18218

October 14th, 2025, 7:00PM

Call to Order

The meeting was called to order by Council President Claire Remington followed by the Pledge of Allegiance.

Roll Call: Solicitor Robert Yurchak, Council President Claire Remington, Councilman Michael Radocha, Councilwoman Kim Gavornik, Councilman Wayne Figner, Councilwoman Angela Krapf, and Treasurer Catherine Papesh. Councilman Francis Hutta and Councilman Jacob Adamitis were absent. The mayor seat is **vacant** as of 08/11/2025.

Audience Attendance: 10 members of the public were in attendance.

Approval of Previous Minutes: Motion made by Angela Krapf and was seconded by Michael Radocha. Motion passes **unanimously**.

Treasurer Report / Approval of Bills: Given by Catherine Papesh

- Councilmembers receive copy of beginning and ending balances of Treasurer's report with corrections, when General Fund was balanced in August, July figures were missing. Treasurer's report is now up to date.
- **Motion** to accept report by Wayne Figner, seconded by Kim Gavornik. Motion passes **unanimously**.
Clarification of double PPL street light bill: two payments may seemingly process in the same calendar month due to the billing cycles.
- Explanation given to Michael Radocha regarding Dunn's tree service bill for removal of debris on East Phillips Street.
- Clarification of Systems Design Engineering bill: concern with output not equating to costs. Suggestion for a formal letter being sent to SDE again to address communication with customers and corresponding billings.
- **Motion** to approve bills made by Kim Gavornik, seconded by Angela Krapf. Motion passes **unanimously**.

Mayor's Report: Vacant

President's Report: Given by Claire Remington

- **Motion** to ratify Hazard Mitigation Plan by Kim Gavornik, seconded by Angela Krapf. Motion passes **unanimously**.
- **Motion** to make donation to Tamaqua Animal Rescue of \$400.00 by Wayne Figner, seconded by Michael Radocha. Motion passes **unanimously**.

Secretary's Report: Given by Emily Krajnak

- Advertisement submitted to Times News for snow removal quotes. Deadline was 10/10/25 with no new quotes received.

- Introduction of form for Complex Playground and Basketball Court inspection. This inspection is to occur monthly and be handled by groundskeeper Jefferey Gangaware. .

Police Report: Given by Kim Gavornik

- Police report received from Tamaqua Police Department
 - 60 dispatch calls
 - 33 reports filed
 - 15 vehicles addressed with violations/reported abandoned
 - 5 vehicles moved by owner
 - 10 vehicles towed
 - 5 traffic citations
 - 1 criminal arrest
 - 2 non-traffic citations
- **Motion** to ratify donation of police radios to Tamaqua Police Department by Wayne Figner, seconded by Kim Gavornik. Motion passes **unanimously**.

Solicitor's Report: Given by Robert Yurchak

- Handicap ordinance will be discussed, and action will be taken at next meeting.
- New handicap application packet to be advertised.

Fire Report: Given by Kim Gavornik

- Report:
 - 1 Structure Fire
 - 1 Dwelling Fire
 - 1 Rubbish Fire
 - 1 Mutual Aid Call
 - 2 Automatic Aid Calls
 - 2 Public Service Calls
 - 2 EMS Assist
 - 1 Police Assist
 - 1 Odor Investigation

For a total of 12 calls this month, and 113 total calls for this year.

- Letter from Chief Steven Polischak submitted to council formally requesting the transfer of certain equipment and vehicles to Coaldale Fire Department.
- **Motion** by Michael Radocha to give 2 radios and older model police vehicle to Fire Department, seconded by Wayne Figner. Motion passes **unanimously**

Code Enforcement / Zoning Reports: Given by Emily Krajnak

- Report:
 - 36 Complaints received
 - 19 Complaints resolved
 - 22 Tickets issued
 - 3 Notice of Violations
 - 10 vehicles removed in conjunction with Tamaqua Police Department

- Code officer Shane Monk reminds residents to take notice to abandoned vehicles in town
- **Motion** by Angela Krapf to accept the Code Enforcement report, seconded by Michael Radocha. Motion passes **unanimously**.

Jr. Councilperson Report: None

Committee Reports:

Administration-Given by Kim Gavornik

- Will be advertising new amendment for parking/towing, as well as Handicap Application updates.
- Borough Office will be closed on November 4th due to Election Day.

Buildings / Streets / Handicap: Given by Michael Radocha

- Parking issues are occurring on E high street in reference to a driveway error. Borough is to send letter and return funds to resident as it was a mistake on the Borough's behalf.
- Winter Parking Regulations effective dates: November 1st – April 1st If vehicles are not moved by November 3rd, they will be ticketed and/or towed. This regulation will be posted on the Borough website.

Recreation / Memorial / Complex: Given by Wayne Figner

- Looking to set date for memorial banner removals, as well as their return to residents if they should request to keep their banner.

Finance / Grants / Utilities - (Gavornik)

- Sewer Maintenance Fee Collection and Shutoffs:
 - 120 posted properties
 - 26 properties had water shut off
 - 43 properties have been noted as repeat offenders.

20 properties within the Borough are still shut off currently.
- Preliminary Budget meeting date: Wednesday October 29th 6PM
 - Second meeting date: November 19th 6PM
 - Third meeting date: December 9th during scheduled monthly council meeting

Police Pension (Remington)

Old Business

- 38 W Water is in repository sale. Solicitor Robert Yurchak suggests allowing resident to bid on sale individually.

New Business

- **Motion** by Claire Remington to hold Trick-or-Treat 2025 on October 31st from 6-8PM.
 - Roll Call:
 - YES: Claire Remington, Angela Krapf, Michael Radocha, Kim Gavornik
 - NO: Wayne Figner

Motion passes.

- Discussion of garden space is a civil matter, and no permits would be required unless resident was trying to create a “neighborhood garden”.
- Resignation letter received from Mary Ann Flyzik appointee of Joint Water Authority. Resignation is effective October 14th, 2025, although she is willing to serve until replaced. **Motion** by Kim Gavornik to accept resignation, seconded by Michael Radocha **Motion** passes unanimously.
- **Motion** by Kim Gavornik to advertise position of appointee of Joint Water Authority, seconded by Wayne Figner. Motion passes **unanimously**.
- Borough has received two letters of interest that are to be opened at next month’s meeting.

Public Participation

To ensure that we can complete the business at hand, we have allotted 3 minutes to discuss your interest/concern. According to the Sunshine Act of recording or live streaming the council meeting you must announce prior to beginning.

- Clyde Bachert: questions were answered during meeting. No further questions.
- Dennis Vavra – interested in a report that shows what hours Tamaqua Police are patrolling within the Borough Also, wondering why we are not receiving proper Code Enforcement reports from officer.? How are we tracking this?

Executive Session 6:30PM to 7:00PM

Adjournment

- **Motion** to adjourn meeting by Angela Krapf, seconded by Michael Radocha. Motion passes **unanimously**.

SUBMITTED BY:

Emily L Krajnak

Submitted for approval on October 16th, 2025