

COALDALE BOROUGH COUNCIL

MEETING MINUTES

221/223 Third St., Coaldale, PA 18218

July 9, 2024 7:00pm

Executive Session: 6:30pm

Call to Order 7:04pm

Meeting: was called to order by Council President Claire Remington followed by the Pledge of Allegiance.

Roll Call: Solicitor Robert Yurchak, Council President Claire Remington, Council Vice President, Angela Krapf, Jacob Adamitis, Francis Hutta, Wayne Figner, Treasurer Catherine Papesh, Mayor Eric Ramirez **Absent** Kim Gavornik, Yvonne Stoffey

Audience Attendance: 9 members of the public were in attendance.

Public Participation:

- Cathy Montesrin, 147 E Howard Ave; Would like to thank Claire Remington for coming and helping disburse food to people in town that really need it. Also thanked Frank Hutta and his son for financial support that is very much needed. They are a small pantry and rely on all the support.
- Bob Perrin, Sixth & W Early Ave; Advised that he was in contact with his board at the Historical Society and that the request for the trophies to be returned has been denied. Stated that there will be a letter forth coming. Proceeded to go into detail on historical piece that he brought. Was interrupted by council and asked to stop reading the letter.
- Lorraine Durning, Lansford; Wanted to address concerns about the Complex building and the air quality was denied speaking due to her not living in town.
- Clyde Bachert, 183 Greenwood St.; Wanted to see if we as a borough had a plan in place to help promote the town, "Where do you want to be in 5 years." **Respond** Claire Remington stated that we are active in Blueprint communities and are trying to look forward. We are working with the school district as well.

Approval of previous minutes: Motion made by Frank Hutta second by Jaco Adamitis **Motion carried.**

Treasurer's Report/Approval of Bills: (Cathy Papesh)

- **Motion** made by Frank Hutta second Jacob Adamitis to approve the treasurers report **Motion carried.**
- **Motion** made by Frank Hutta second by Jacob Adamitis to approve the bills to be paid. **Motion carried.**

Mayor's Report: (Eric Ramirez)

President's Report: (Claire Remington)

Secretary's Report: (Beth Martinico)

- **Motion** made by Jacob Adamitis Second by Frank Hutta to approve Portnoff Law Associates to continue with writ of execution for four properties, for delinquent sanitation bills. **Motion carried.**
- **Motion** made by Angela Krapf Second by Jacob Adamitis to approve United Concordia renewal rates, No increase at this time. **Motion carried.**
- Proposal for next year's software system to help track building & Zoning permits, Code enforcement, and rental tracking. This system would allow for invoicing and online payments for landlords, it would upload all our codes for easy and legal documents for a code enforcement officer, would aid in tracking of the complaints and follow ups. Total cost is \$15,000 for full system this would include a onetime set up fee of \$5000. Currently at this time, requesting us to look into the code enforcement and landlord tracking which would cost \$2,500 for the year.
- Questions from the audience- When will the Sanitation bills be able to be paid online? Beth Martinico Advised that unfortunately Diversified has not given us the link for that, as soon as the link is available to us, we will have it posted. Directions for how to use the new site will be on your next bill.

Police Report: Given by Frank Hutta.

- **Motion** made by Angela Krapf Second by Wayne Figner to accept the police report. District Justice Fines \$365.33 Parking Tickets \$175.00 Moving Permits \$60.00 Accident / Reports \$25.00 Total Revenue \$625.33 Total Miles patrolled 1543 Miles, calls for service 118, Traffic enforcement 6 parking tickets, 1 non traffic citation, 11 Traffic citations, Arrest activity 4 criminal arrests involving misdemeanors and /or non-felony charges. **Motion carried.**
- **Motion** made by Frank Hutta Second by Jacob Adamitis to Hire Micheal Sniscak a full-time police officer to receive Max rate. **Motion carried.**

Solicitor Report: (Attorney Robert Yurchak)

- **Motion** made by Frank Hutta seconded by Jacob Adamitis to adopt the amendment to the 2009 – 4 ordinances to require liability insurance on all rental properties in the borough. **Motion carried.**
- **Motion** made by Frank Hutta Seconded by Wayne Figner to adopt the resolution that requires you to pave the first 20 feet of your driveway. **Motion carried.**

Fire Report (Jacob Adamitis)

- **Motion** made by Jacob Adamitis and Frank Hutta to accept the fire report. Dwelling fires 3, Automatic Aid calls 2, Public Service calls 1, QRS 5, 2 wires down, 13 calls for service

Code Enforcement/Zoning Report: (Luis Negron)

- **Motion** made by Jacob Adamitis seconded by Frank Hutta 18 Letters code enforcement letters have gone out, 7 Homes condemned, 14 Investigation. **Motion carried**

Jr. Council Report:(Yvonne Stoffey)

COMMITTEE REPORTS

Administration:(Kim Gavornik)

- Water shut off update – Currently we are at 373 Bills that are still due, they have until July 22 to pay with personal check, July 29th to pay with a money order, if you pay on July 30th you will not be turned on July 30th that will be up to the water authority.
- Landlord letter update – Letters will be mailed on July 10th. Landlords must respond to the letters to be approved to rent with in the borough otherwise we will start the process of eviction of the tenants and getting the homes up to code before they are able to rent the home again.

Building/Complex: (Francis Hutta)

- **Motion** made by Frank Hutta second by Jacob Adamitis, to approve the Estimate for Kenesky to do electrical for the flood lights on the basketball poles and a new circuit breaker and underground conduit from the C.H.O.S.E. building, install a 24-hour a times on the C.H.O.S.E. building to provide more light on the basketball quart and the playground. Estimate is \$4,796.00.
- **Motion** made by Frank Hutta second on Wayne Hutta to advertise for window removal, framing and vinyl siding. Specs can be picked up in the Borough Office. All bids must be submitted by Thursday August13, 2024 at 4 pm. **Motion carried.**

Demolition/Grants: (Wayne Figner)

- Waiting for the paper work for demolition from the county, also waiting on the last two deeds to proceed.

Financing/Utilities: (Kim Gavornik)

- Reminder that for the next council meeting all committee chairs are to have their “project lists / wish lists” for 2025 ready for the budget preparation.

Handicap (Wayne Figner)

Memorial: (Angela Krapf)

Police: (Yvonne Stoffey)

Police Pension:

Recreation: (Angela Krapf)

- Committee change for recreation – Angela Krapf Chair of recreation, along with Yvonne Stoffey and Kim Gavornik.
- National Night out will be on August 6th, 2024, and will start at 6pm at the complex park by the fire company.
- C.H.O.S.E. – possible event “Chalk it up to a good summer” date: TBD

Streets:(Francis Hutta)

- 2 Part time applications on file- Committee will host interviews and will get back to council with recommendations.
- Motion by Jacob Adamitis Second Wayne Figner, Joe Hutta Plumbing was called out for Emergency Sewer Rep `airs on Lehigh St over 4th of July weekend. Howard Ave was scooped all the laterals are broken. ROLL CALL VOTE: Angela Krapf **YES**, Jacob Adamitis **YES**, Wayne Figner **YES**, Clair Remington **YES**, Frank Hutta **Absten. Motion carried.**

Old Business:

New Business:

Adjournment:

Motion made by Frank Hutta, second by Jacob Adamitis to adjourn meeting **Motion carried.**

Claire Remington adjourned the meeting at 8:08pm

SUBMITTED BY: Beth Martinico