

**COALDALE BOROUGH COUNCIL**  
**MEETING MINUTES**  
**221/223 Third St., Coaldale, PA 18218**  
**April 12, 2022 7:00pm**

**Executive Session: 6:30pm-7:00pm** Personnel matters were discussed.

**Call to Order**

Meeting was called to order by Council President Angela Krapf followed by the Pledge of Allegiance.

**Roll Call:** Solicitor Robert Yurchak, Mayor Herb Whildin, Council President Angela Krapf, Council Vice President Claire Remington, Councilman Jacob Adamitis, Councilman Wayne Figner, Councilman Ken Hankey Jr., Councilman Francis Hutta, Councilwoman Yvonne Stoffey, and Junior Councilpersons Kaidence Krapf and Hilary Shreffler were present.

**Audience Attendance:** 7 members of the public, 1 member of the press and 1 police officer were in attendance.

**Public Participation:**

- Kelly Dirzulaitis, 47 W. Miner St., asked to be exempt from the Sewer Maintenance Fee for another property she owns at 49 W. Miner St. No one lives there anymore, and the water is shut off. Claire asked Suzanne what the guidelines are, and Suzanne explained that every house connected to the sewer lines, regardless of utilities being on, is assessed the fee, including the houses that are blighted. Angela and Claire suggested reviewing previous minutes and the ordinance first, then talk about it at the next meeting.
- Bob Demyanovich, 225 W. Phillips St., wanted to discuss the salaries and raises of the members of Lansford Coaldale Water Authority, specifically Keith Krapf and his salary and stipend as an employee there. Claire asked who makes the salary decisions and it was confirmed the board did and there is nothing Coaldale Council can do about it. Angela stated that Keith is not an employee of the water authority and suggested to Bob to go up to the water authority and come back with the facts. Daniel Weiksner, one of Coaldale's representatives on the water authority, stated no salaries were taken in January due to the president having knee replacement surgery, but took salary action in February. He explained the board president's salary was reduced from twenty-some thousand dollars to \$15,000, with no benefits (which was about \$2600 a month for the previous president), 2 members get \$13,000 per year and 2 members get \$11,000 per year and nobody gets benefits. Claire asked why the water rates are going up 20% and Dan explained the workforce, office staff and the superintendent all received raises and the cost of things just went up. Claire asked what the office staff makes, and Dan will get that information for her.
- Lacey Timony, 122 Greenwood St., Tamaqua, spoke about a free group run through Coaldale on Saturday, April 30, 2022, beginning at 9am. The run will start at the Lansford Pool down to Phillips St., down to Seek, up Avenue A and turn around at the Knights of Columbus, back up Kline's Hill and back to the pool. It is by donation, walkers and runners are welcome and there will be prizes for top 3 men and women finishers. Lacey is running in the Chicago Marathon as a charity entry for Salute Inc., which helps transitioning veterans who might have periods of unemployment or under-employment while going from military to civilian sector. She will be splitting the donations with the Lansford Pool. Angela asked if she will be on the street or sidewalk and Lacey said the street. Jake will coordinate with the fire police for the day. She has insurance to host group runs as a certified running long-distance coach and physical training leader and the participants will also sign a waiver.
- Angela had the 2 junior council members re-label all the tax collector's envelopes with the correct return address.

**Approval of previous minutes:** Motion made by Frank Hutta to approve the previous minutes. Seconded by Wayne Figner and the motion carried **unanimously**.

**Treasurer's Report/Approval of Bills:**

- Motion made by Frank Hutta to pay the bills. Seconded by Wayne Figner and motion carried **unanimously**.

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- **Motion** made by Frank Hutta to accept the treasurer's report. Seconded by Wayne Figner and motion carried **unanimously**.

**Police Report:** Read by Yvonne Stoffey

- There was a request for new batteries for the portable radios due to the current batteries no longer charging to full capacity and going dead after a few hours. The cost for 5 batteries is \$744.05 from Warehouse Battery Outlet. **Motion** made by Frank Hutta to approve the request. Seconded by Wayne Figner and motion carried **unanimously**.

**Mayors Report:** Given by Mayor Whildin

- The breakfast with the mayors was postponed. It will be re-scheduled in the next month or so.

**Presidents Report:** Given by Angela Krapf, President

- \$2,103.05 collected in March from PLA for delinquent sanitation.
- \$1,239.29 collected in March from PLA delinquent sewer transmission.
- \$11,991.12 collected in March from PLA for delinquent real estate taxes.
- Angela asked if an evening during the week or a weekend would be better for the staff get together. She asked everyone to check their calendars for a day in May and get back to her.
- The last class in the webinar HR series is tomorrow. There was a lot of helpful information and Angela will be printing out the power point slides. She said it was a very useful class and clarified some questions that council had in the past.
- Read a resignation letter from Suzanne Whildin from her position as the borough secretary. Her last day of work will be July 22, 2022. **Motion** made by Claire Remington to accept the resignation letter. Seconded by Wayne Figner and motion carried **unanimously**.
- The position was advertised to get someone trained while Suzanne is still here. **Motion** made by Claire Remington to ratify the advertisement for a new secretary. Seconded by Frank Hutta and motion carried **unanimously**.

**Secretary's Report:** Given by Suzanne Whildin

- Schuylkill County Conservation District will be conducting mosquito surveillance and West Nile Virus monitoring again this year. Pictures of the traps were included in the packet for everyone's reference.

**Solicitor Report:**

- Attorney Yurchak was contacted by BET's attorney to see if the lease they found from May 3, 2001, for a parcel down by the hospital is still active. Claire said it is still active and expires in 2051. Attorney Yurchak will let them know the borough feels it is still active. Suzanne said a copy of the lease is on file.

**Fire Report:** Read by Jacob Adamitis, Chairperson

**Code Enforcement/Zoning Report:** None

**Jr. Council Report:** None

**COMMITTEE REPORTS**

**Buildings/Complex:**

- After discussing the rental rates, Claire recommended \$150 for 4 hours and \$25 per hour after that for party rentals. Youth sports will be kept at \$30, and they are usually in there for about 4 hours. Angela suggested increasing the individual rate to \$5 per person from \$3 when the kids go inside to use the gym. Claire suggested doing an hourly rental instead of individual rates. After a discussion, \$35 for 3 hours for individuals was recommended. **Motion** made by Frank Hutta to approve the party rate (\$150/4 hours and \$25 per hour after that), keeping youth sports the same rate and changing the individual rate to a flat rate of \$35 for 3 hours effective May 1, 2022. Seconded by Wayne Figner and motion carried **unanimously**. Angela only blocks out the rental time after the fee is paid.
- Tamaqua Area Youth Soccer Association submitted a field use request form for the field behind the complex. Their insurance certificate was also included. **Motion** made by Frank Hutta to approve the request. Seconded by Wayne Figner and motion carried **unanimously**.

**Demolition/Grants:** None

**Finance/Utilities:** None

**Handicap:** None

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**Police: None**

**Police Pension: None**

**Recreation/Memorial:** Given by Yvonne Stoffey, Chairperson

- April 15<sup>th</sup>—Fish Fry at the fire company
- April 16<sup>th</sup>—Rod and Gun Club Easter Egg Hunt. Registration starts at 11am and the egg hunt starts at 12pm.
- April 24<sup>th</sup>—Rod and Gun Club is having a chicken dinner.
- May 1<sup>st</sup>—Chinese and Basket Auction at the fire company.

**Streets:** Given by Claire Remington, Chairperson

- Street sweeping will begin the week of April 18<sup>th</sup>, weather pending. Signs will be posted.

**Old Business:**

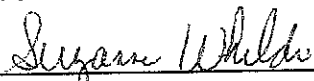
- Received an email from Ron Neher, surveyor with Keystone Consulting Engineering, with regards to the original estimate that was given for the 11-acre parcel survey and that approximately another \$2,000 will be needed to continue due to the problems that were discussed at last month's meeting. Council's approval is needed to proceed with the survey with the additional costs. As previously approved, the cost of the survey will be added to the selling price. **Motion** made by Claire Remington to proceed with the survey and additional costs. Seconded by Yvonne Stoffey and motion carried **unanimously**.
- Frank Hutta talked with Carl Faust and the specs for the complex roof had to be changed to bring it up to state code. The bid proposal was changed to meet the requirements and Frankie Hutta III, from Experts Roofing, passed out copies of the options to each member of council. 3 options were included. The first option is a 20-year PVC roof at a cost of \$252,535.70; the second one is 25-year PVC roof at a cost of \$272,675.00; the third option is 20-year RapidLock PVC, which works like Velcro, at a cost of \$310,550.00. Details of each bid were included and are available for review. There is also an additional cost of \$4,000 to replace damaged/wet insulation with each option. There will also be new roof drains installed, which is included in each option. The pricing is guaranteed until the middle of May and once council approves, the price is locked in. Claire asked about financing the project. Part of the ARPA Grant can be used, and Angela stated there is an open line of credit of \$60,000 that is available. Angela, Lacey, and Suzanne will look into options for financing. Frank recommended doing the first option; 20-year PVC roof. Angela asked about the warranty and Frank explained it will be through Versico and Carlisle Construction and once it passes inspection after the roof is put on, Carlisle will guarantee the work. Frankie Hutta further explained that there will be 2 inspections, one while the roof is being put on and one when finished. If the final inspection fails, the roof contractor must make the repairs for the roof to pass to get the warranty. He also suggested getting yearly inspections of the roof. Angela asked about a timeline for the work to start, and Frankie said once the PO is placed, the materials will be acquired and a date for the work to start will be given. Frank said we are looking at about 5 months. **Motion** made by Claire Remington to approve option 1, the 20-year PVC roof at a cost of \$252,535.70, pending the funding. Seconded by Wayne Figner and voice vote, Frank Hutta abstains. Roll call vote needed. Angela Krapf-yes; Claire Remington-yes; Jacob Adamitis-yes; Yvonne Stoffey-yes; Ken Hankey Jr-yes; Frank Hutta abstains; Wayne Figner-yes. **Motion carries**. Frank said to be sure the contractor turns in insurance certificate with 10% cashier's check. A copy of option 1 will be sent to Carl Faust.

**New Business:**

- 2 interviews were held for the secretary position. **Motion** made by Claire Remington to hire Casey Johnstone as assistant secretary for training purposes. Seconded by Frank Hutta and motion carried **unanimously**.

**Adjournment:** **Motion** made by Frank Hutta at 8:09pm, seconded by Wayne Figner and motion carried **unanimously**.

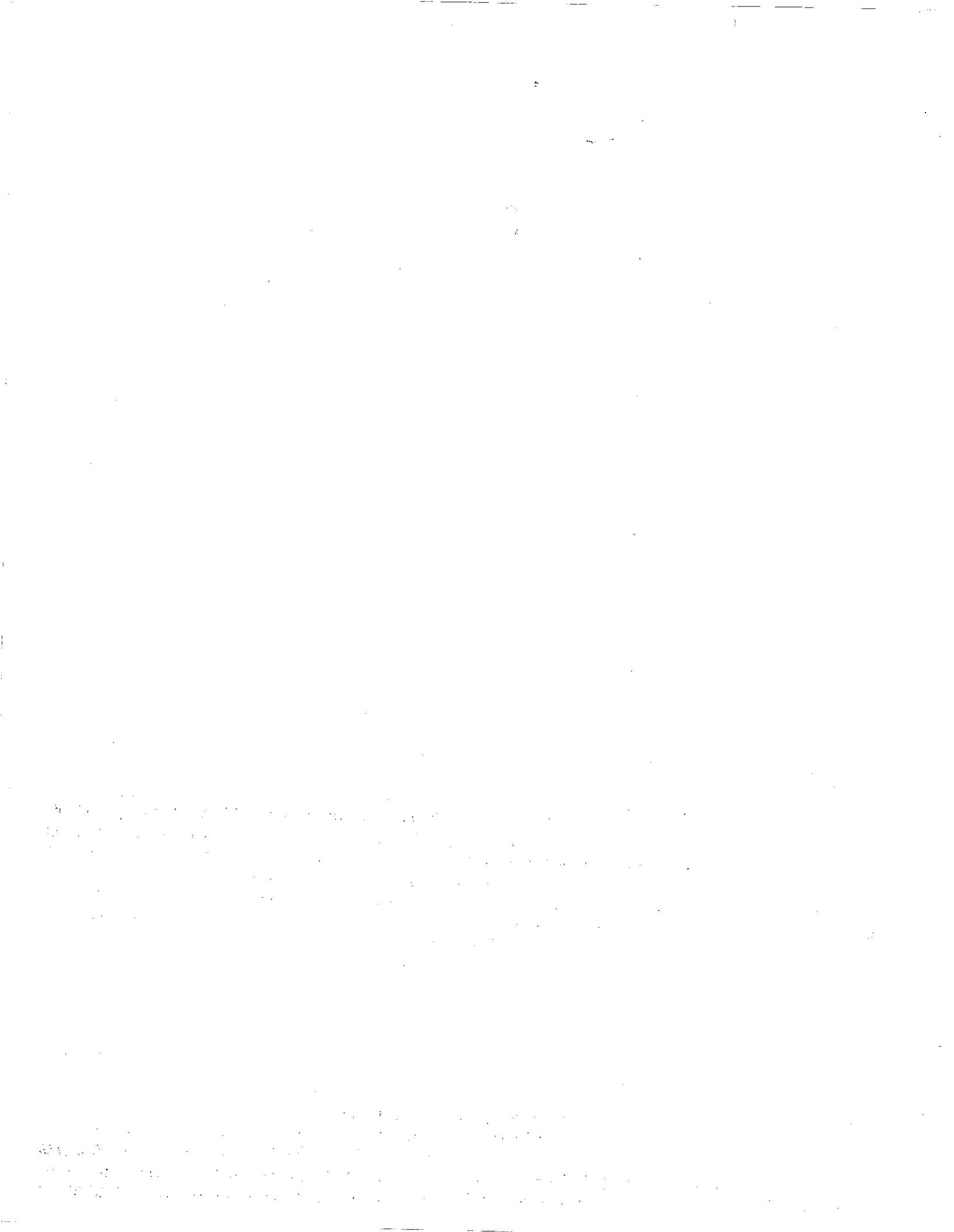
**SUBMITTED BY:**



Suzanne Whildin, Borough Secretary

Submitted for approval on May 10, 2022

April 12, 2022



**CONFLICT OF INTEREST  
ABSTENTION MEMORANDUM**

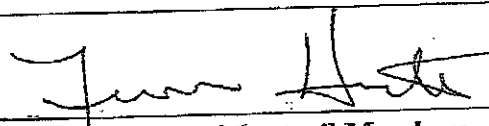
**TO:** Council Secretary, Coaldale Borough  
**FROM:** Frank Hetta Council member  
**DATE:** 4/12/22

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

Complex ref bid!

My conflict/reason for abstaining is as follows:

Could be seen as personal gain

  
\_\_\_\_\_  
Signature of Council Members

Note: Section 3(J) requires the following procedure:

"Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes for the meeting at which the vote is taken ....."

