

**COALDALE BOROUGH COUNCIL
MEETING MINUTES
October 11th, 2016 7:00pm**

Call to Order

Meeting was called to order by Council President Angela Krapf followed by the Pledge of Allegiance.

Roll Call: Council President Angela Krapf, Councilman Harry Hontz, Councilwoman Yvonne Stoffey, Councilman Thomas Keerans and Councilwoman Claire Remington were present. Councilman Mike Doerr, Councilman Frank Hutta and Mayor Joel Johnson were absent. Attorney Robert Yurchak arrived at 7:40pm.

Public Participation:

- Chuck Engler, a representative of St. Luke's Miners, asked for council's consideration of adding 17 angle parking places along the guard rail on West Phillips St. by the hospital to accommodate staff and visitors. **Motion** made by Claire Remington to add the angle parking places. Seconded by Yvonne Stoffey and motion was **carried**. St. Luke's will paint the lines and our borough foreman will be notified when it is being done.
- Debra Ranck requested Coaldale's participation in Appalachian Regional Commission Grant collaboration which would include Coaldale, Lansford, Summit Hill and some local non-profits. ARC Grant is for small coal towns that have not recovered in the last recovery. There will be a meeting the first week of November and she would like one or two members of council to attend.
- Claire Vilcheck, resident of 64 Greenwood St., requested that Greenwood St. be included in the 2017 schedule for repaving as it is a mess.

Approval of minutes: **Motion** made by Claire Remington to accept August and September minutes. Harry Hontz seconded with name spelling corrections on the August minutes and motion was **carried**.

Treasurer's Report/Approval of Bills:

- **Motion** made by Harry Hontz to accept treasurer's report/bills. Seconded by Claire Remington and motion was **carried**.

Streets Report:

- It would be more cost efficient to have Radocha's do the repairs on First St. in front of the Russian Club for \$2400.00 with Coaldale Borough purchasing the blacktop. The money would come out of Liquid Fuels. The Liquid Fuels money for this year cannot be used after October 30th. **Motion** made by Yvonne

Stoffey let Radocha's do this job. Seconded by Harry Hontz and motion carried.

- Crack sealing will be done this week using money from Liquid Fuels.

Police Report: Sgt. Krapf's September's report was read by Yvonne Stoffey.

Mayors Report: None

Presidents Report:

- Wall of Fame recognizing Coaldale Borough employees

Secretary's Report:

- Meeting agenda will be on our website
- Suzanne Whildin will be attending PSAB Municipal Secretary training November 30 and December 1, 2016 in Wilkes-Barre.

Solicitor Report: Execute a reverse subdivision on Mr. Ronald Egan's property on 268-270 East High St. **Motion** made by Claire Remington to accept reverse subdivision. Seconded by Harry Hontz and motion **carried**.

Fire/Ambulance Report: Harry Hontz read the report from the fire company and gave updates on upcoming fundraisers. There was no ambulance report.

Code Enforcement Report:

- Angela Krapf read Damien Quick's report.
- Damien Quick will hold a Town Hall Meeting to introduce himself to residents and address any concerns on Tuesday, October 18, 2016 at 6:30pm at the Complex.

Zoning Report:

- Carl Faust is investigating a claim that the demolition debris from St. Ann's Church in Lansford is being used as fill for a property on West Ruddle St.

COMMITTEE REPORTS:

Buildings:

- Properly seal (on the inside) the windows with air conditioners.
- All buildings ready for winter with salt and shovels.

Complex:

- Frank Hutta and Harry Hontz did a spot inspection to verify it was cleaned by Mrs. Domestic. Mrs. Domestic said it had been cleaned already, but Frank and Harry found the cleanliness unacceptable. **Motion** by Harry Hontz to advertise for bids for cleaning service at the Complex. Seconded by Yvonne Stoffey and motion was **carried**.
- Discussion regarding the responsibility of repairs, specifically the countertop in the kitchen.
- Estimates were compared for the snow blower and salt spreader for the Complex. Harry Hontz recommended purchasing the Ariens Deluxe 30 Snow Blower with an extended warranty for \$1119.20 and the SB6500 Salt Spreader for \$199.99. **Motion** made by Claire Remington to purchase Ariens Snow Blower and SB6500 Spreader. Seconded by Harry Hontz and motion was **carried**.
- Discussed proposal for new entry doors from Sterling Electric & Remodeling. Angela Krapf recommended doing the main entrance door, a new door upon entry to create a foyer and the sliding window for secretary. **Motion** by Claire Remington to have Sterling Electric and Remodeling install 2 new doors and sliding window at a cost of \$2150.00 as per his proposal. Seconded by Harry Hontz and motion **carried**.
- **Motion** by Harry Hontz to have Joe Hutta install new toilet to replace the broken one for \$265.00. Seconded by Claire Remington and motion was **carried**.

Demolition:

- The court ordered demolition of 146 Fisher Ave. included Coaldale Borough putting a lien on the property. Attorney Yurchak will look into this to keep demolition going forward.
- Attorney Yurchak spoke to Attorney Roth and the county will cooperate on the Ridge St. property. Attorney Yurchak will record the deed on the Ridge St. property this week or next.

Finance/Utilities:

- Next budget meeting is October 20th.
- Attorney Yurchak has been in contact with Portnoff Law Associates to have them collect the delinquent sanitation bills. The first step is adopting an ordinance in order to pass along the attorney fees. After the ordinance is adopted a resolution will be made to have an outside collection agency provide collection service. Portnoff will be hired after ordinance is adopted. **Motion**

to advertise the ordinance for delinquent sanitation collection by Harry Hontz. Seconded by Claire Remington and the motion **carried**.

Grants: None

Handicap: None

Personnel:

- Probation for Suzanne Whildin, borough secretary, will end on October 26, 2016.
- Sgt. Krapf has given Yvonne Stoffey the information needed to update each of the officers' personnel file.
- Damien Quick will hold a town hall meeting on Tuesday, October 18th, 2016 at 6:30pm at the complex.
- Looking at December 3rd or 10th for our Borough Christmas Party.

Police:

- Update of the police department with Sgt. Krapf during their meeting.
- Received inventory from Sgt. Krapf. There were a couple of pages of unusable/old items. Yvonne Stoffey and Sgt. Krapf will discuss at the next committee meeting what should be thrown out and what can be sold.
- Sgt. Krapf got a lot of information on new cameras and it will be discussed at the budget meeting.
- 2 new part time officers received their badges and started shadowing.
- Police salary steps were revised and sent to their attorney. We are waiting to hear back from them.
- Discussion of police positions/filling the position of chief. Yvonne Stoffey stated that Sgt. Krapf has been an officer in Coaldale for 12 years and for the previous 2 1/2 years he has been the officer in charge. During that time he has been doing the duties of the chief without the pay or title. **Motion** made by Yvonne Stoffey to promote Sgt. Krapf to Chief of Police. Seconded by Harry Hontz. On a voice vote, Yvonne Stoffey and Harry Hontz voted aye. Claire Remington and Tom Keerans voted no with the voice vote ending in a tie 2-2 with Angela Krapf abstaining. Concerns were then discussed about having enough money in the budget. It was previously discussed in a budget meeting with the treasurer that with the budget in place it can be afforded. Claire Remington asked for a re-vote. Roll Call on the re-vote. Harry Hontz voted yes, Claire Remington voted yes, Yvonne Stoffey voted yes and Tom Keerans voted no. Angela Krapf abstained due to conflict of interest. Keith Krapf was

hired as Chief of Police on a 3-1 vote with a contract to be negotiated. The Police Committee will work on the contract and bring it back to council. Attorney Yurchak has a letter from former Chief Delaney's attorney that he will not return to his employment as chief.

Police Pension: None

Recreation:

- C.H.O.S.E. events in the last month were a Murder Mystery at the Coaldale Fire Company and sold puppy treats, toys, and sweaters as Pawstock. Monster Mash Halloween Party will be held at the Complex on October 15th.
- Trunk or Treat Sunday will be October 30th from 6pm-8pm in the Complex field.
- Every Sunday in October the Coaldale Fire Company is having a Fall Fun Fest from 12pm-5pm. Fall décor will be for sale and the kitchen will be open.
- Saturday October 22nd there will be a Vendor Show, Food/Soup Sale and Fall Festival at the fire company from 12pm-5pm.
- C.H.O.S.E. is selling pumpkin rolls for \$8.00 delivered in time for Thanksgiving.

Streets:

- Recycle truck was repaired at Bergey's in Souderton. It still needs a battery.
- By beginning of the new year there will be a list of items for sale from the garage.
- Take to committee the protocol for call outs for a snow storm.
- Take to committee strategy for snow plowing
- Time clock is working and one more employee needs to be added. Will begin using it November 1st. It was suggested the employees use it to clock in and out for lunch also.
- Discussion on having PPL come and check out some of the new LED lights. Attorney Yurchak suggested a survey of the residents to get their input on them.
- Claire Remington will be looking into un-ordained streets in Coaldale.

Old Business: Motion made by Claire Remington to accept the quote from Narrow Valley Tree Service to cut down the trees and shrubs at 138-140 Fisher Ave. and take them away. Seconded by Yvonne Stoffey and motion **carried**.

New Business:

- The bathroom at Borough Hall was found to be excessively dirty while secretary went to lunch. The bathroom will be kept locked at all times now. **Motion** made by Yvonne Stoffey to purchase a new handicap handle lock. Seconded by Claire Remington and motion **carried**.

Adjournment: **Motion** made by Harry Hontz to adjourn at **8:43pm**. Yvonne Stoffey seconded and the motion **carried**.

SUBMITTED BY:

Suzanne Whildin, Borough Secretary

Submitted for approval on November 15, 2016