

**COALDALE BOROUGH COUNCIL
MEETING MINUTES
July 12th, 2016 7:00pm**

Call to Order

Meeting was called to order Council President Angela Krapf. Pledge of Allegiance was said followed by a moment of silence.

Roll Call:

Council President Angela Krapf, Councilman Harry Hontz, Councilwoman Yvonne Stoffey, Councilwoman Claire Remington, Councilman Thomas Keerans , Councilman Frank Hutta (via phone) Councilman Tom Keerans, and Mayor Joel Johnson present. Solicitor Robert Yurchak arrived late. Councilman Mike Doerr was absent.

Public Participation: None

Approval of minutes: Motion made by Claire Remington to accept the minutes from May 10, 2016. Seconded by Yvonne Stoffey and motion was **carried**.

Treasurer's Report/Approval of Bills: Motion made by Claire Remington to pay all bills with the exception of 2 tabled bills from project on Phillips St. Seconded by Harry Hontz and motion was **carried**.

Streets Report:

- Kenny Hankey reviewed street paving projects for the remainder of 2016.
- There was a discussion whether to repair or replace 1983 borough truck.

Police Report: Sgt. Krapf's report was read by Yvonne Stoffey. In his report, Sgt Krapf interviewed 2 applicants for part time police officers, Timothy Kromer and James Bonner. He requested hiring both on an as needed basis. **Motion** to hire both part time officers was made by Yvonne Stoffey. Seconded by Harry Hontz and motion was **carried**.

Mayors Report: None

Presidents Report:

- Discussed purchasing tablets in order for Council members and mayor to begin to distribute information electronically to save on paper and ink costs. Saving this information from Best Buy and will work into next year's budget.
- Each council member will have email address to begin receiving packets through email.

- Angela Krapf suggested any questions on meeting agenda topics contact committee chair, Angela Krapf or Claire Remington to get questions answered before meeting.
- Angela Krapf presented a proposal to switch from Windstream to Blue Ridge Communications to save on phone/fax bill. Yvonne Stoffey made a **motion** to change phone/fax carriers. Harry Hontz seconded and motion **carried**.
- Have the people sign in for public participation part of meeting.
- Sanitation discount date was extended to August 15, 2016 due to bills being mailed late.

Secretary's Report:

- Friends of Lansford Recreation requested permission to park on field adjacent to volleyball court for event on July 23, 2016. **Motion** to accept by Yvonne Stoffey contingent upon proof of insurance or granting Coaldale indemnification. Seconded by Harry Hontz and motion was **carried**.
- Friends of Lansford Recreation requested to use of orange cones for same event. **Motion** to allow them using cones made by Harry Hontz. Seconded by Tom Keerans and motion was **carried**.

Solicitor Report: 138-140 Fisher Avenue was approved for demolition.

Fire/Ambulance Report: None

Code Enforcement Report: Submitted by Mike O'Hara via email. On June 15, Mike O'Hara submitted letter of resignation effective June 30, 2016. **Motion** to accept his resignation was made by Claire Remington. Seconded by Yvonne Stoffey and motion was **carried**.

Zoning Report: None

COMMITTEE REPORTS:

Buildings:

- Claire Remington reported that the light at the complex by American flag has been fixed.
- During the month of August there will be work done at the Complex to include finding out what is causing an odor in one of rooms.
- The oil burner downstairs has been fixed by Krajcirik's.

- Claire presented a purchase order for 2 air conditioners at a cost of approximately \$552.00. **Motion** to purchase was made by Harry Hontz. Seconded by Yvonne Stoffey and motion was **carried**.

Complex: Scaffolding at complex is a fire safety concern. Angela Krapf suggested awnings be installed instead of the scaffolding. Contacting Hess Windows and Zola's for prices. **Motion** was made to purchase 3 awnings to replace scaffolding not to exceed a cost of \$2000 by Tom Keerans. Seconded by Claire Remington and motion was **carried**.

Finance/Utilities:

- Yvonne Stoffey requested that asset/inventory list be compiled for the borough garage, police station and office by September. Sgt. Krapf will do the police list. Yvonne Stoffey, Anissa Nunemacher and Suzanne Whildin will do the office. Kenny Hankey will look into garage's.
- Yvonne Stoffey set dates and times and times for budget meetings. One advertisement will be sent to Times News with all the information. The dates are August 23, September 27, October 25, November 29 and if needed, December 6. All meetings will start at 6:30pm.

Grants:

- Claire Remington reported the demo grant is going through.
- Also, we should hear by July 15, 2016 on the Snapple Grant for recycling containers.

Handicap: None

Personnel:

- Finalizing secretary agreement.
- Anissa Nunemacher and Yvonne Stoffey will be updating personnel files.
- **Motion** was made to advertise in the Times News for Code Enforcement Officer by Yvonne Stoffey. Seconded by Claire Remington and motion was **carried**.

Police:

- 3 Full time applicants that have passed the background check are waiting on the Civil Service Commission.

- Yvonne Stoffey spoke with Sgt. Krapf and the committee will be going back to monthly committee meetings. The meetings will be at 6:15 the second Monday of each month.

Police Pension: None

Recreation:

- Bench swing is up.
- Volleyball net will be put up by borough workers.
- Upcoming CHOSE events are Movies in the Park on July 22, 2016 and Splash Bash on July 24, 2016.
- Borough Picnic is July 30, 2016.
- Fire Company is hosting a benefit fundraiser on July 17th, 2016.
- Kline's Hill project put on hold temporarily due to the cleanup of the town. Claire Remington has been visiting properties handing out Quality of Life Ordinances to the property owners who were in violation.
- Discussion regarding bench pieces that were removed from borough garage by mayor and they need to be returned because he was not authorized to take them.

Streets:

- **Motion** by Claire Remington to approve Ken Hankey's list of streets to be repaired that was presented during Streets Report and will be paid for from liquid fuels money. Seconded by Harry Hontz and motion **carried**.
- Harry Hontz asked where we were with the PPL project of changing street lights to LEDs. Angela Krapf re-faxed the application. We are waiting on a bill for the light by Pappy's Mini Mart. Once that bill is paid, the order for the lights to be changed will be submitted by PPL.
- Claire Remington and Ken Hankey are going to look into rejoining the PennDOT Agility Program

Old Business:

- Time Clock-Anissa Nunemacher is checking on company from where the new time clock is coming and stopping the monthly payment on the old one.
- Updating the website-Update the important information first and slowly get the rest updated to avoid any additional monthly charges.

- Stop updating the minutes on the Code Enforcer's phone until there is a new one hired.
- Angela Krapf spoke with Chad from PennDOT regarding the stretch of Route 209 through Coaldale with concerns of people crossing over Route 209.

New Business:

- Claire Remington asked for help with getting a hold of 2 out of town property owners.
- There is a camper located at the bottom of Sixth St., which is considered a paper street and owned by Coaldale Borough. Attorney Yurchak will be sending a letter to the owner of the camper to remove it or provide proof it can be there.

Adjournment: Motion made by Yvonne Stoffey to adjourn at **8:40pm**. Harry Hontz seconded and the motion **carried**.

SUBMITTED BY:

Suzanne Whildin, Borough Secretary

Submitted for approval on August 9th, 2016