Call to Order

Meeting was called to order by Council President Angela Krapf followed by the Pledge of Allegiance.

Roll Call: Solicitor Robert Yurchak arrived during executive session; Council President Angela Krapf, Council Vice President Claire Remington, Councilwoman Anne Girard, Councilwoman Yvonne Stoffey, Councilman Francis Hutta and Mayor Herb Whildin were present. Councilman Thomas Keerans and Councilman Michael Doerr were absent.

Executive Session: 7:01pm-7:11pm Personnel matters were discussed.

Public Participation:
- Annie Stoffey, 80 W. Miner St., asked council to help her understand the building and zoning ordinances. She asked if a person is not compliant in getting a permit, who enforces this, what is the penalty, and is there a difference if a homeowner does the repair compared to a contractor. Claire Remington explained that the zoning officer, Carl Faust, can enforce the ordinance. Carl Faust is only a part time zoning officer and Coaldale cannot afford a full time zoning officer. Attorney Yurchak explained the zoning ordinance is to maintain the integrity of the neighborhood and building permits are for when you are going to add something to your house. Angela Krapf added that a building permit is also needed if replacing something that already exists on your home. Attorney Yurchak stated the zoning officer enforces the zoning ordinance. Regarding the building permit, the police or code enforcement can enforce this. The penalty is based which ordinance is violated. Mrs. Stoffey asked about people who do not get permits. After a discussion, it should be reported to borough hall for investigation.

Approval of previous minutes: Motion made by Claire Remington to approve the previous minutes. Seconded by Anne Girard and motion carried unanimously.

Treasurer’s Report/Approval of Bills: Given by Anissa Nunemacher, Borough Treasurer
- General Savings account is closed.
- All payroll will be direct deposit and no paystubs will be issued to employees going forward. A memo was in the last paystub with instructions on how to view and print paystubs online using ViewMyPaycheck.
- Motion made by Claire Remington to accept the treasurer’s report. Seconded by Frank Hutta and motion carried unanimously.
- Motion made by Anne Girard to approve the bills. Seconded by Frank Hutta and motion carried unanimously.

Police Report: Given by Yvonne Stoffey, Police Committee Chairperson
- Chief Krapf’s report for September 2018 was read by Yvonne Stoffey.
- Motion made by Frank Hutta to accept the report. Seconded by Anne Girard and motion carried unanimously.

Mayors Report: Given by Mayor Whildin
- Meetings with the Mayor will start up again next month.
- Performed first wedding ceremony.
- Trick or Treat will be October 31st from 6pm-8pm.

Presidents Report: Given by Angela Krapf, President
- $2,553.76 collected in September from Portnoff Law Associates and to date collected is $43,481.91 for delinquent sanitation.
- Panther Valley Food Pantry will be opening up at 15 W. Ridge St. in Lansford. It will be open the 2nd and 4th Saturdays of the month from noon until 4pm starting October 13th. Coaldale residents in need are encouraged to utilize it.

Secretary’s Report: Given by Suzanne Whildin, Borough Secretary
- Fall Clean-up is October 20th.
• Tyler Berg is the new rental inspector from SDE. He provided an updated check list and will be doing inspections on the 2nd, 3rd and 4th Thursdays of the month.
• PIRMA correspondence regarding Director nominations was included in the packet.

Solictor Report: Given by Attorney Robert Yurchak
• The ordinance to have Portnoff collect the delinquent taxes was advertised. Motion made by Anne Girard to adopt this ordinance. Seconded by Claire Remington and motion carried unanimously. Cathy Papesh asked if council would let the people be aware that after December 31st the taxes are going to Portnoff for collection.
• Motion made by Anne Girard to accept the agreement with Portnoff to collect the delinquent taxes. Seconded by Claire Remington and motion carried unanimously.
• Attorney Yurchak prepared 2 resolutions. The first one is to appoint Michelle Portnoff Assistant Solicitor to collect the taxes. The second one is to direct Schuylkill County Tax Claim to not collect delinquent taxes after the first of the year. Motion made by Claire Remington to accept both resolutions. Seconded by Anne Girard and motion carried unanimously.
• Motion made by Claire Remington to put an ad in the paper notifying residents that Portnoff Law Associates will be collecting delinquent taxes. Seconded by Frank Hutta and motion carried unanimously.

Fire Report: Anne Girard read the report from the fire company.

Code Enforcement/Zoning Report: None

COMMITTEE REPORTS
Buildings/Complex: Given by Claire Remington
• There is a problem getting heat dispersed to the classrooms. Received a proposal from Chuck’s HVAC LLC to install an air conditioning/heating unit with air cleaners for one classroom in the complex building in the amount of $3,800.00. Motion made by Claire Remington to accept this proposal for classroom #4 and also for one in the classroom next to it. Seconded by Frank Hutta and motion carried unanimously.
• Angela Krapf said even though it has not been advertised much, the complex is rented out almost every weekend in October.

Demolition/Grants: None

Finance/Utilities: Given by Frank Hutta, committee chairman
• Next budget meeting is October 25th at 6:30pm.
• Claire Remington asked why PPL has not added the lights on Kline’s Hill or replaced the one on High and Third Sts. Angela Krapf had met with a representative from PPL to verify the poles. He said the only light that might take a little longer is the one on A Avenue. When he was shown the light at High and Third Sts., he explained to Angela that sometimes lights with shields are used that so the light does not shine into people’s homes. A light will be added down on the next pole down from the intersection to better light that area.
• Claire Remington also asked about 2 lights on the pool road walkway. There is something wrong with the timer. Claire Remington suggested contacting PPL to get the timer fixed.

Handicap: None

Police: None

Police Pension: None

Recreation/Memorial: Given by Yvonne Stoffey-Recreation Committee Chair & Anne Girard-Memorial Chair
• Claire Remington reached out to a gentleman in Jim Thorpe who has a bucket truck. He loans the truck for free to hang the banners. The weather is working against hanging the banners.
• Volunteers can contact Anne Girard to help with the Memorial Garden.
• CHOOSE events include:
  o Trunk or Treat will October 31st from 6-8pm on the side of the fire company.
  o Halloween Monster Mash will be October 21st from 1-2:30pm.
  o “It’s the Great Pumpkin Charlie Brown” will be shown October 26th outside, weather permitting, or inside the complex.
• Fire Company events include:
  o Vendor Show and Soup Sale October 20th.
  o Fall Festival October 14th and 28th with mums, pumpkins, hay bales for sale and kitchen is open.

October 9, 2018
Oil, Cash or Coal Raffle tickets for $5.00 each that will go off December 18th, 2018.
- Crime Watch meeting for October 24th at 6:30pm at the VFW.

**Streets:** Given by Claire Remington, Streets Chairperson
- Ruddle St. between 3rd and 4th Sts. is not completed yet due to the weather.
- **Motion** by Anne Girard to hire Matt Tirpak as a snow plow driver as needed. Seconded by Claire Remington and motion carried **unanimously**.
- **Motion** by Claire Remington to advertise a closed personnel meeting on October 18th at 6:30pm. Seconded by Frank Hutta and motion carried **unanimously**.
- The recycle truck was previously advertised but the minimum bid was not met. Claire will reach out to bidder to see if he is still interested.

**Old Business:**
- Cannot follow through on the purchase of a used backhoe due to unforeseen circumstances. **Motion** made by Claire Remington to rescind backhoe purchase from Peter J. Radocha & Sons. Seconded by Frank Hutta and motion carried **unanimously**.

**New Business:**
- **Motion** by Yvonne Stoffey to extend secretary’s agreement for 2 years same terms and conditions with a 3% raise. Seconded by Anne Girard and motion carried **unanimously**.
- Bob Demyanovich asked about the bid on the recycle truck. Claire Remington said only one bid was received for $10,000.

**Adjournment:** **Motion** made by Anne Girard at 7:45pm, seconded by Yvonne Stoffey and motion carried **unanimously**.

**SUBMITTED BY:**

Suzanne Whildin, Borough Secretary
Submitted for approval on November 13, 2018