Meeting was called to order by Council President Angela Krapf followed by the Pledge of Allegiance.

Roll Call: Council President Angela Krapf, Councilwoman Anne Girard, Councilwoman Claire Remington, Councilwoman Yvonne Stoffey and Mayor Herb Whildin were present. Councilman Francis Hutta via phone until 7:55pm. Solicitor Robert Yurchak, Councilman Thomas Keerans, Councilman Michael Doerr were absent.

Executive Session: None

Public Participation: None

Approval of previous minutes: Motion made by Anne Girard to accept the January 9th, 2018 minutes. Seconded by Yvonne Stoffey and motion carried unanimously.

Treasurer’s Report/Approval of Bills: Submitted by Anissa Nunemacher, Borough Treasurer
  • Motion made by Yvonne Stoffey to accept the report and approve the bills to be paid. Seconded by Anne Girard and motion carried unanimously.

Streets Report: Given by Claire Remington, Streets Chairperson
  • Motion by Claire Remington to submit the application to participate in the CoStars program. Seconded by Anne Girard and motion carried unanimously.
  • Claire Remington addressed a letter from a resident regarding potholes on his block. She is aware of the potholes all through town and the borough workers are doing their job taking care of them suggested that the resident come to a meeting to address the issue.
  • Motion by Claire Remington to pay the snow plowing bill for $562.00 from Francis J. Hutta. Seconded by Anne Girard. On voice vote, Frank Hutta abstains. Roll call vote. Angela Krapf-yes; Anne Girard-yes; Claire Remington-yes; Yvonne Stoffey-yes; Frank Hutta abstains. Motion carries.

Police Report: Given by Yvonne Stoffey, Police Committee Chairperson
  • Chief Krapf’s report for January 2018 was read by Yvonne Stoffey.
  • Accepted delivery of 2018 Ford Explorer Police Vehicle Unit 59.
  • Motion by Claire Remington to accept the police report. Seconded by Anne Girard and motion carried unanimously.
  • Chief Krapf recommended having no parking on Coal Street from November 1st until April 1st. Motion by Claire Remington to amend the winter parking ordinance on the chief’s recommendation and advertise if necessary. Seconded by Anne Girard and motion carried unanimously.
  • Chief Krapf requested to hire Ryan Kennedy as a part time officer on an as needed basis. Motion by Yvonne Stoffey to hire Ryan Kennedy as a part time officer on an as needed basis. Seconded by Claire Remington and motion carried unanimously.

Mayors Report: Given by Mayor Herb Whildin
  • Participated in the interviews for the full time officer.
  • Doing ride alongs with the police officers.

Presidents Report: Given by Angela Krapf, Council President
  • $1,374.35 collected in January from Portnoff Law Associates and to date collected is $20,581.49 for delinquent sanitation.
  • Reminded everyone that Anissa Nunemacher will be doing checks for bills twice a month due to a limit on funds transfers allowed and anyone doing work to turn in estimates and fill out the sheets to be signed off on so there are no discrepancies when the bill comes in.
  • Angela Krapf will get estimates for putting in electricity at the playground.

Secretary’s Report: Given by Suzanne Whildin, Borough Secretary
Received a request from Friends of the Lansford Pool to use the complex for soup sales on March 25th and April 29th. **Motion** to allow the use of the complex by Claire Remington upon proof of insurance. Seconded by Anne Girard and motion carried **unanimously**.

Tabled action on a sanitation account that had not been billed from 2013-2017 but did receive sanitation services. Chief Krapf offered to contact the resident as a friendly gesture before council acts on it.

Received a note from a property owner with a multi-unit rental with only one unit rented and one water line to the property. The owner disagrees with getting a sanitation bill for the unrented unit. Claire Remington stated that if the utilities are on to a property, it will get a sanitation bill. Attorney Yurchak will be contacted to clarify.

**Solicitor Report:** Angela Krapf opened the bid for 5 E. Phillips St.

- Received one bid for 5 E. Phillips St. from Gina Pasqualucci in the amount of $3,500.00. **Motion** by Claire Remington to accept the bid. Seconded by Anne Girard and motion carried **unanimously**.

**Fire/Ambulance Report:** Anne Girard read the report from the fire company.

- Anne Girard read a thank you letter from Lansford Fire Company for Coaldale Fire Company's assistance with a recent fire in Lansford.
- A discussion about an accident that damaged a utility pole outside the fire company. The fire alarm was not working due to the accident, but is now with a temporary fix. PPL has to replace the pole before any wiring can be repaired. PPL has contacted Chief Krapf for the accident report and PPL will be contact with the borough or the insurance company.
- Chief Krapf asked how to give the members of the fire company access to the building to use the gym. Each member will have a code issued for the door to gain access to the upstairs. After a discussion, one key will be given to them and kept at the fire company to be signed out when used to get into borough hall.
- Anne Girard shared information she received on the Emergency Management Coordinator. After a discussion regarding the EMC and the training, Kevin Soberick offered to take the position and he is about ¾ through the process at his current employer. He will submit a letter confirming his interest in the position.
- There was no ambulance report.

**Code Enforcement/Zoning Report:** None

- Angela Krapf will reach out to Carl Faust.
- Angela Krapf has pictures of a zoning permit violation and she will contact Attorney Yurchak to have him send a letter to the owner.

**COMMITTEE REPORTS**

**Buildings:** None

**Complex:** Given by Angela Krapf

- Once school is finished, off street parking for employees will be discussed. Also working on closing in the windows.
- Youth basketball season is over and Angela Krapf will be meeting with them to get their payment.
- Youth soccer requested to use the gym for skills training 2 days a week. Angela Krapf will reach out to them for confirmation that it just for skills.

**Demolition/Grants:** Given by Claire Remington

- 223 E. Ridge St. demolition has begun.
- Claire Remington is gathering addresses for council to discuss for the next demolition.
- Anissa Nunemacher and Claire Remington will meet to discuss grants for new backhoe loader and truck for the streets department.

**Finance/Utilities:** None

**Handicap:** None

**Personnel:** Given by Yvonne Stoffey, Personnel Committee Chairperson

- **Motion** by Anne Girard to ratify the hiring of Jason Binder as a part time as needed borough worker and as a snow plow driver. Seconded by Yvonne Stoffey and motion carried **unanimously**. The background check has been done by Chief Krapf.
- Information about the required NIMS training was included in the packet.

**Police:** Given by Yvonne Stoffey, Police Committee Chairperson

February 16, 2018
• Participated in ride alongs with some of the officers.
• After a discussion about what to do with 2010 Crown Victoria, Kevin Soberick asked to let the fire company meet to discuss them taking the car and he will get back to council.
• Crime Watch meeting is February 22, 2018 at 6:30pm.
• **Motion** by Yvonne Stoffey to hire James Bonner as a full time police officer starting March 1, 2018 with a probation period of one year. Seconded by Anne Girard and motion carried unanimously.

**Police Pension:** None

**Recreation/Memorial:** Given by Yvonne Stoffey, Recreation Committee Chairperson

• **CHOSE** event calendar for the year included in packet.
• Paint and Sip will be February 18, 2018 at complex for $35.00 per person to benefit the handicap swing.
• Fire Company has the ongoing Lent dinners.
• **Motion** by Anne Girard to hold the spring community yard sale May 19th and 20th. Seconded by Yvonne Stoffey and motion carried **unanimously**.
• When it gets warmer, the rest of the playground will be installed.

**Streets:** Given by Claire Remington, Streets Chairperson

• Claire Remington reminded everyone that the borough workers do not do personal plowing requests for residents.
• There is a storm inlet on 7th Street between Ruddle and Ridge Sts. that is collapsing. Received 2 estimates from Peter J. Radocha & Sons to complete the repairs. Estimate #5 in the amount of $7,500.00 to cut, excavate and install 2 new inlets and Estimate #6 in the amount of $6,300.00 to excavate and rebuild a 3 way tie-in inlet. The borough will be supplying the stone, pipe and the blacktop with better pricing through CoStars. **Motion** by Anne Girard to accept both estimates from Radocha’s. Seconded by Yvonne Stoffey and motion carried **unanimously**.
• **Motion** by Anne Girard to pay the 7 purchase orders #1351-1357 for rock salt and anti-skid. Seconded by Claire Remington and motion carried **unanimously**.

**Old Business:**

• Bob Demyanovich provided the one year cleaning contract for the complex providing the same service as the previous one at the same cost of $150/week. **Motion** made by Claire Remington to accept the contract. Seconded by Anne Girard and motion carried **unanimously**.
• Yvonne Stoffey will post the Vacancy Board Chair opening on the borough’s Facebook page to see if there is any interest in it.
• Angela Krapf will contact Mark Richards.

**New Business: None**

**Adjournment:** Motion made by Claire Remington at **8:17pm**, seconded by Anne Girard and motion carried **unanimously**.

**SUBMITTED BY:**

Suzanne Whildin, Borough Secretary
Submitted for approval on March 13, 2018