Call to Order

Meeting was called to order by Council President Angela Krapf followed by the Pledge of Allegiance.

Roll Call: Solicitor Robert Yurchak, Council President Angela Krapf, Council Vice President Claire Remington, Councilwoman Yvonne Stoffey, Councilman Francis Hutta, and Mayor Herb Whildin were present. Councilwoman Anne Girard, Councilman Thomas Keerans and Councilman Michael Doerr were absent.

Angela Krapf addressed the issue at the Coaldale Complex. An anonymous complaint was received by Dept. of Headstart. The complainant stated concern of mold due to headaches and borough workers were seen wearing masks. An air quality test was performed and concluded there were particles in the air which could irritate individuals with allergies. Angela and Pathstone met with the remediation company that was contacted by Pathstone, to inquire how to cleanse the air. The company stated they would seal off the affected rooms, wipe everything down including taking things off the walls and use an air scrubber. The company stated the particles are caused by stale air and they are in most people's homes. Before the remediation process was started, the borough installed 4 HVAC units at a cost of $3800.00 each that provides heat, air conditioning and a filter to help eliminate the particles in the air. The remediation company did not provide the services they said they would with the second air quality test coming back with lower numbers but not as low as they would like. The borough is having all areas tested that the children are around to make sure they have clean air. Angela stated never once was she told the building had to be vacated. The only time no one could be in the building was during the remediation cleaning. Angela also clarified that the reason the borough workers were wearing masks was because they were working upstairs cleaning up plaster. The masks were cloth dust masks. Angela will answer any questions after the meeting.

Public Participation: None

Executive Session: None

Approval of previous minutes:  Motion made by Frank Hutta to approve the previous minutes. Seconded by Claire Remington and motion carried unanimously.

Treasurer’s Report/Approval of Bills:  Given by Anissa Nunemacher, Borough Treasurer

- The 2014-2017 pension and workman’s comp audits are complete and waiting for the reports.
- USDA Grant application for new police vehicle was approved to compete in the next fiscal year of funding.
- The PIRMA grant for cameras has a deadline of December 14, 2018.
- Motion made by Claire Remington to accept the treasurer’s report. Seconded by Frank Hutta and motion carried unanimously.
- Motion made by Frank Hutta to approve the bills. Seconded by Claire Remington and motion carried unanimously.

Police Report:  Given by Yvonne Stoffey, Police Committee Chairperson

- Chief Krapf’s report for November 2018 was read by Yvonne Stoffey.
- Motion made by Frank Hutta to accept the police report. Seconded by Yvonne Stoffey and motion carried unanimously.

Mayors Report:  Given by Mayor Whildin

- No Meeting with the Mayor in January due to the holiday.

Presidents Report:  Given by Angela Krapf, President

- $8,536.63 collected in November from Portnoff Law Associates and to date collected is $54,858.12 for delinquent sanitation.
• $408.43 collected in November from Portnoff Law Associates for delinquent sewer maintenance.
• **Motion** made by Frank Hutta to ratify the advertisement for the heating oil bids. Seconded by Claire Remington and motion carried **unanimously**.
• One bid for heating oil was received from Evans Fuel Oil for $2.159 per gallon for 10,000 gallons. Claire Remington asked to table any action and re-advertise. **Motion** made by Frank Hutta to re-advertise for the heating oil bids. Seconded by Claire Remington and motion carried **unanimously**.
• Received a letter from Tony Kondertavage stating that his term is up as a board member on the Lansford Coalsdale Joint Water Authority and he would like to be re-appointed. **Motion** by Claire Remington to advertise for this position. Seconded by Yvonne Stoffey and motion carried **unanimously**.

**Secretary’s Report:** Given by Suzanne Whildin, Borough Secretary

• Purchase order for rock salt in the amount of $1,627.25 needs to be approved. **Motion** by Claire Remington to approve the order. Seconded by Frank Hutta and motion carried **unanimously**.
• Brian Blose submitted an email that he is no longer available to do the computer maintenance for the borough office. Computer Pals will be contacted to see if they are interested.
• Systems Design Engineering provided their rate schedule for 2019. **Motion** to advertise the monthly and budget meeting dates for 2019 made by Yvonne Stoffey. Seconded by Frank Hutta and motion carried **unanimously**.
• There does not need to be a re-organization meeting in January.

**Solicitor Report:** Given by Attorney Robert Yurchak

• Received one bid for the 2018-2019 Materials Contract from Lehigh Asphalt Paving and Construction Co. **Motion** made by Claire Remington to accept the bid. Seconded by Frank Hutta and motion passed **unanimously**.
• **Motion** made by Frank Hutta to adopt the escalator clause resolution for the materials contract. Seconded by Claire Remington and motion carried **unanimously**.
• First St. parking ordinance has been advertised. **Motion** by Frank Hutta to adopt the ordinance. Seconded by Claire Remington. Upon voice vote, Angela Krapf voted no. Roll call vote needed. Claire Remington-yes, Frank Hutta-yes, Yvonne Stoffey-yes, Angela Krapf-no. **Motion** carries.

**Fire Report:** Angela Krapf read the report from the fire company.

• **Motion** made by Frank Hutta to accept the report. Seconded by Claire Remington and motion carried **unanimously**.

**Code Enforcement/Zoning Report:** None

**COMMITTEE REPORTS**

**Buildings/Complex:** Given by Claire Remington, Chairperson

• Joe Hutta did work in the gym and submitted a bill for $1165.00 which will be added to the bills.
• Claire Remington also elaborated on the use of the masks at the Coaldale Complex. The workers were closing off the windows, insulating them and cutting wood. She stated that not everyone had masks on, only 2 guys did and the masks were for dust.
• Bob Demyanovich submitted a proposal to scrub, buff and wax the gymnasium floor. Action is tabled until the borough is done doing their work in there.

**Demolition/Grants:** None

**Finance/Utilities:** None

**Handicap:** Given by Claire Remington, Chairperson

• The handicap parking spots were not re-painted this summer due to the weather. Once the weather gets nice, all the spots will be repainted.

**Police:** None

**Police Pension:** None

**Recreation/Memorial:** None

**Streets:** Given by Claire Remington, Streets Chairperson

• Received snow plowing rates from Peter J. Radocha & Sons, Joe Sword and Francis J. Hutta. They will be voted on separately. **Motion** by Claire Remington to accept snow plowing rates
from Peter J. Radocha & Sons. Seconded by Frank Hutta and motion carried **unanimously.** Motion by Claire Remington to accept snow plowing rates from Joe Sword. Seconded by Frank Hutta and motion carried **unanimously.** Motion by Claire Remington to accept snow plowing rates from Francis J Hutta. Seconded by Yvonne Stoffey and upon voice vote, Frank Hutta abstains. Roll Call. Claire Remington-yes, Frank Hutta-abstains, Yvonne Stoffey-yes, Angela Krapf-yes. Motion **carries.**

- Claire Remington would like to add Ryan Oldt, an officer and Chief Keith Krapf as part time snow plow drivers on an as needed basis. Motion made by Frank Hutta to add Ryan Oldt. Seconded by Claire Remington and motion carried **unanimously.** Motion made by Frank Hutta to add Keith Krapf. Seconded by Claire Remington. Upon voice vote, Angela Krapf abstains. Roll Call. Claire Remington-yes; Frank Hutta-yes; Yvonne Stoffey-yes; Angela Krapf abstains. Motion **carries.**

- Borough workers had their first lessons on the new backhoe.

**Old Business:**
- Motion made by Frank Hutta to adopt the 2019 budget. Seconded by Yvonne Stoffey and motion carried **unanimously.**
- Add Jacob Boyle to the roll call and add a section on the agenda for him.
- Banners will be coming down and stored at the VFW. Summit Hill will be contacted to use their bucket truck.

**New Business:** None

**Adjournment:** Motion made by Frank Hutta at **7:36pm,** seconded by Yvonne Stoffey and motion carried **unanimously.**

**SUBMITTED BY:**

Suzanne Whildin, Borough Secretary
Submitted for approval on January 8, 2019
CONFLICT OF INTEREST
ABSTENTION MEMORANDUM

TO: Council Secretary, Coaldale Borough

FROM: Angela Krapf, Council member

DATE: Dec. 11, 2018

Pursuant to Pennsylvania’s “Public Official and Employee Ethics Law” I hereby declare that I am required to abstain regarding the following issue/motion:

Add Keith Krapf as a part time snowplow driver.

My conflict/reason for abstaining is as follows:

Could be seen as a personal gain

__________________________________________
Signature of Council Members

Note: Section 3(J) requires the following procedure:

“Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes for the meeting at which the vote is taken ..............”
CONFLICT OF INTEREST
ABSTENTION MEMORANDUM

TO: Council Secretary, Coaldale Borough
FROM: Frank Hutta, Council member
DATE: 12/11/18

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

Accept snowplowing rates from Francis J. Hutta

My conflict/reason for abstaining is as follows:

Could be seen as a personal gain

________________________
Signature of Council Members

Note: Section 3(J) requires the following procedure:

"Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes for the meeting at which the vote is taken ............."