Call to Order

Meeting was called to order by Council President Angela Krapf followed by the Pledge of Allegiance.

Roll Call: Solicitor Robert Yurchak, Council President Angela Krapf, Councilwoman Anne Girard, Councilwoman Claire Remington, and Councilwoman Yvonne Stoffey were present. Councilman Frank Hutta participated via phone at 7:15pm after the executive session. Mayor Joel Johnson, Councilman Thomas Keerans and Councilman Michael Doerr were absent.

Executive Session 7:01pm - 7:15pm  Personnel matters were discussed

Public Participation: Dorrine Welsh, 147 E. Moser Ave., asked why she has to fill out complaint forms for abandoned and uninspected vehicles on Moser Avenue because the police passing by should see the vehicles. Claire Remington explained she has been going around town since the summer getting properties cleaned up and she will take care of this issue.

Approval of previous minutes: Motion made by Claire Remington to accept the October 10, 2017 minutes. Seconded by Anne Girard and motion was carried unanimously.

Treasurer’s Report/Approval of Bills: Given by Anissa Nunemacher, Borough Treasurer

• Attended grant writing class November 6, 2017.
• Second and final payment of $10,000.00 was given to the fire company.
• Liquid Fuels balance for 2017 is $9,724.48.
• Motion made by Anne Girard to accept the report and bills to be paid. Seconded by Claire Remington. Upon voice vote, Frank Hutta abstains. Roll call vote needed. Angela Krapf-yes, Anne Girard-yes, Claire Remington-yes, Frank Hutta abstains, Yvonne Stoffey-yes and the motion carried.

Streets Report: Given by Claire Remington, Streets Chairperson

• As of November 1st, the winter parking rules are in effect.
• Received one bid for the Materials Contract from Lehigh Asphalt. Attorney Yurchak opened the bid and read it. Motion made by Claire Remington to accept the bid as stated. Seconded by Anne Girard and motion carried unanimously.
• Motion made by Claire Remington to accept the resolution for the Materials Contract Escalator Clause. Seconded by Anne Girard and motion carried unanimously.
• Purchase orders for snowplow shoes for $435.36 and chains for $350.00 that had been approved prior.
• Motion made by Anne Girard to accept the Streets Report. Seconded by Claire Remington and motion carried unanimously.
Police Report: Read by Yvonne Stoffey, Police Committee Chairperson

- Chief Krapf's report for October was read by Yvonne Stoffey.
- Motion made by Claire Remington to accept the report. Seconded by Anne Girard and motion carried unanimously.

Mayors Report: None

Presidents Report: Given by Angela Krapf, Council President

- Update on playground installation.
- $2,092.09 collected in October from Portnoff Law Associates and year to date is $14,032.88 for delinquent sanitation.
- New meeting date with the hospital is November 28th at 6pm.
- PV Elementary PTO reached out Angela Krapf to pass along at the meeting they are having a poinsettia fundraiser.
- Thomas Macenka submitted his letter of retirement from the Coaldale Lansford Summit Hill Sewer Authority Board. Motion made by Claire Remington to accept the letter of retirement. Seconded by Yvonne Stoffey and motion carried unanimously. A thank you letter will be sent to him. The open position will be advertised.

Secretary’s Report: Given by Suzanne Whildin, Borough Secretary

- Peter J. Radocha & Sons Inc. and Francis J. Hutta submitted snow removal pricing list. Motion to accept both price lists made by Claire Remington. Seconded by Anne Girard and motion carried unanimously.
- Received subscription renewal for Borough Magazine at $10 per person. Motion made by Anne Girard to re-subscribe those indicating they want it. Seconded by Yvonne Stoffey and motion carried unanimously.

Solicitor Report: Given by Attorney Robert Yurchak

- Liens on properties for unpaid sewer transmission fees put on record at courthouse.
- The sanitation payments were found for the property previously discussed and it was paid in full. Attorney Yurchak satisfied the bill.
- The deed for the legion is done. They will be notified that they need to bring the money for payment.

Fire/Ambulance Report: Anne Girard read the report from the fire company.

- There was no ambulance report.

Code Enforcement/Zoning Report:

- Motion made by Claire Remington to appoint Jim Filer, Ed Flyzik, and John Unitis with Eric Filer as the alternate to the UCC Appeals Board. Seconded by Yvonne Stoffey and motion carried unanimously.

COMMITTEE REPORTS:

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Buildings: Given by Claire Remington, Buildings Committee Chairperson

- F & L Doors installing new motor with the safety devices on the door at the borough garage.
- Additional work needed to be done on the borough garage roof by Francis J. Hutta resulting in an additional cost of $4097.74. Motion made by Claire Remington to pay the balance on the bill for the garage roof. Seconded by Anne Girard. Upon voice vote, Frank Hutta abstains. Roll call vote needed. Angela Krapf-yes, Anne Girard-yes, Claire Remington-yes, Frank Hutta abstains, Yvonne Stoffey-yes and the motion carried.

Complex: Given by Claire Remington and Angela Krapf

- Discussion about closing up the windows at the complex.
- 2 of the 4 Modine heating units were not working. Joe Hutta fixed the thermostats/heating units and all four are working.
- Basketball started and will be using the gym Monday through Friday 5pm until approximately 8:30pm.
- Birthday party Saturday
- Soup sale Sunday November 26th

Demolition: Given by Claire Remington, Demolition Committee Chairperson

- Waiting to learn who won the bid for the demolition of 223 E. Ridge St.

Finance/Utilities: Given by Yvonne Stoffey

- Next budget meeting is November 29, 2017 at 6:30pm.

Grants: None

Handicap: None

Memorial: None

Personnel: Given by Yvonne Stoffey, Personnel Committee Chairperson

- Motion made by Yvonne Stoffey to accept the proposed tentative contract for the full time police officers for January 2018 to December 2021. Seconded by Claire Remington and motion carried unanimously.
- Received one application for a part time snow plow driver from Otis Remington. Motion made by Yvonne Stoffey to accept the application to be added to the part time list. Seconded by Anne Girard. Upon voice vote Claire Remington abstains. Roll call vote needed. Angela Krapf-yes, Anne Girard-yes, Claire Remington-abstains, Frank Hutta-yes, Yvonne Stoffey-yes and the motion carried.

Police: Given by Yvonne Stoffey, Police Committee Chairperson

- Re-cap police committee meeting.
• There will not be a November Crime Watch meeting. Crime Watch will begin meeting on the 4th Thursday of the month at 6:30pm.

**Police Pension:** None

**Recreation:** Given by Yvonne Stoffey, Recreation Committee Chairperson

• Halloween party and Trunk or Treat held by CHOSE were successful.

• CHOSE Tree Lighting is November 26th at 5:00pm. Santa arrives by fire truck.

• Borough Christmas Party will be December 9th from 2pm-9pm.

• Who-Dale Brunch is December 10th at complex.

• Giving Tree will be up at Borough Hall.

• Fire Company is still selling oil, cash or coal raffle tickets for December 11th drawing.

• Received information on an ice skating rink from EZ Ice Rinks.

• Joey Matula will donate his time to cut back the trees on Kline’s Hill. The borough will pay for the fuel. A chipper and bucket truck will need to be rented. **Motion** made by Claire Remington to spend up to $1000 for this. Seconded by Anne Girard and motion carried **unanimously**.

• Dennis and Geri Vavra have a tree in their yard they are willing to donate. Angela Krapf will reach out to them to look at the tree.

**Streets:** Given by Claire Remington, Streets Committee Chairperson

• Christmas lights will be put up the week of November 20th with Summit Hill providing their bucket truck.

• Table action on the line painting machine until next month to get updated price.

• Received a quote from Peter J. Radocha & Sons Inc for inlet repairs at Ruddle and Second Streets in the amount of $3,700.00. **Motion** made by Claire Remington to accept the quote. Seconded by Anne Girard and motion carried **unanimously**.

• Received a quote from Peter J. Radocha & Sons Inc for inlet repairs in preparation for street repairs for next year in the amount of $7,750.00. **Motion** made by Anne Girard to accept the quote. Seconded by Yvonne Stoffey and motion carried **unanimously**.

**Old Business:** Yvonne Stoffey reminded everyone about putting weather related announcements on the Facebook page.

**New Business:** Received information from LTL Consultants and Acela Engineering with the services they can provide the borough. Will keep on file for the new year when council reorganizes.

**Adjournment:** Motion made by Anne Girard at **8:11pm**, seconded by Yvonne Stoffey and motion carried **unanimously**.

**SUBMITTED BY:**