Call to Order

Meeting was called to order by Council President Angela Krapf followed by the Pledge of Allegiance.

Roll Call: Solicitor Robert Yurchak, Council President Angela Krapf, Councilwoman Anne Girard, Councilwoman Claire Remington, Councilman Frank Hutta, Councilwoman Yvonne Stoffey and Councilman Thomas Keerans were present. Mayor Joel Johnson and Councilman Michael Doerr were absent.

Executive Session 7:01pm - 7:23pm Personnel matters were discussed

Public Participation:

• Sean and Stacey Redclift, 43 W. Lehigh St., expressed their concerns over a violation letter from the zoning officer Carl Faust regarding a garage they had built. After a discussion, President Angela Krapf stated that they will have to proceed as the paperwork states.

• Peter Sachon, 53 W. Lehigh St., Sean and Stacey Redclift’s neighbor, spoke about how they are trying to improve the property and built the new garage on the footprint of the old garage. He feels that zoning laws and judgment should be taken into consideration when issuing permits.

Approval of previous minutes: Motion made by Anne Girard to approve meeting minutes with one typo correction on the police committee report. Seconded by Frank Hutta and motion was carried unanimously.

Treasurer’s Report/Approval of Bills: Given by Anissa Nunemacher, Borough Treasurer

• Received Liquid Fuels Gas Tax reimbursement of $3040.92 for 2016

• Engagement letter from auditors needs to be signed and returned to finish 2015 audit. 2016 files are being prepared.

• Vehicle loan balances are $43,870.75 for the Dump Truck and $28,175.22 for the Police Vehicle.

• Motion made by Claire Remington to accept the Treasurers’ Report and approval of bills. Seconded by Frank Hutta and motion was carried unanimously.

Streets Report: Given by Claire Remington, Streets Chairperson
• Bids for approved street work were opened then read by Frank Hutta. Motion made by Claire Remington tabling any action. Seconded by Anne Girard and motion was carried unanimously. Claire Remington will contact the bidders for clarification.

• Shared services will begin the week of June 19th in Summit Hill. July is the projected date to start in Coaldale.

**Police Report:** Read by Yvonne Stoffey, Police Committee Chairperson

• Motion made by Claire Remington to accept the May 2017 Police Report. Seconded by Anne Girard and motion was carried unanimously.

• Tires are needed on the Ford Explorer and would be purchased through Costars and should not exceed $525, including mounting and balancing.

• Chief Krapf requested to purchase Premix Alcohol Solution for the breathalyzer not to exceed $300 and evidence bags not to exceed $200.

• Motion made by Tom Keerans to purchase the tires, solution and bags as requested. Seconded by Yvonne Stoffey and motion was carried unanimously.

**Mayors Report:** None

**Presidents Report:** Given by Angela Krapf, Council President

• Angela Krapf will send a letter to the sports teams, which are or plan to use the complex fields, letting them know they need to fill out an Athletic Field Use form.

• Portnoff Law Associates has collected $3,958.45 in delinquent sanitation.

• Additional LED street lights are needed on A Avenue, High St., and 2 on Kline’s Hill as they are very dark areas. Motion made by Frank Hutta to add 4 additional LED street lights. Seconded by Claire Remington and motion was carried unanimously.

• Angela Krapf presented a less expensive piece of playground equipment. Installation cost is 55% of equipment cost or a superintendent to instruct the installation for one 7 hour day at a cost of $1500.00. There was a discussion comparing the two pieces. Motion made by Claire Remington to purchase the less expensive equipment and use superintendent for installation. Seconded by Anne Girard and motion was carried unanimously.

**Secretary’s Report:** Given by Suzanne Whildin, Borough Secretary

• Received a request from Friends of the Lansford Pool for the use of the Complex for the soup sales September 24, October 29 and November 26. Motion made by Frank Hutta to accept the request. Seconded by Anne Girard and motion was carried unanimously.
• Second batch of delinquent sanitation was sent to Portnoff Law Associates.

Solicitor Report:  Given by Attorney Robert Yurchak

• The ordinance updating the IMPC was pulled from the agenda for changes and other suggestions from Carl Faust.

• Motion made by Frank Hutta to adopt Private Snow Plow Ordinance. Seconded by Claire Remington and motion was carried unanimously.

• Motion made by Claire Remington to adopt Telephonic Participation Resolution. Seconded by Anne Girard and motion was carried unanimously.

• Attorney Yurchak requested permission to appeal the denial of tax exoneration on 216 E. Ridge St. Motion made by Frank Hutta to authorize the appeal. Seconded by Yvonne Stoffey and motion was carried unanimously.

Fire/Ambulance Report:  Anne Girard read the report from the fire company.

• There was no ambulance report.

Code Enforcement/Zoning Report:  Give by Carl Faust

• Received a request from MEA to drill additional monitoring wells on borough property to the left of Soberick’s gas station. Anomalies were found in the first test wells. Motion made by Tom Keerans to allow the additional drilling. Seconded by Frank Hutta and motion was carried unanimously.

• Properties that received violation letters have 30 days to get the violations fixed. Once this time is up, Carl Faust will re-inspect the properties. Carl Faust requested permission to take those still not in compliance to the magistrate. Also, Attorney Yurchak was asked by Carl Faust if violation letters that are sent First Class and Certified are considered delivered and he agreed that they are. Motion made by Tom Keerans to accept both. Seconded by Frank Hutta and motion was carried unanimously.

• Bushes, shrubs and trees growing over property lines are exempt from the Quality of Life ordinance. Carl Faust will look into this.

• Received call from K & M Builders they were hired to demolish Sofsky property at 207 E. Ridge St. No work has been done and calls not returned. Carl Faust will send a violation letter to owner.

• 38 W. Water St. was taken over by a third party agency. Carl Faust will look into who owns property.

• Mr. Kovalesky, 21 Bull Run St., added a deck, deck with a ramp and a fence with no permits. Carl Faust will be taking this to the magistrate.

COMMITTEE REPORTS:
Buildings:  Given by Claire Remington, Buildings Committee Chairperson

- Finishing up the work on the classrooms at the complex.

Complex:  Given by Angela Krapf

- Angela Krapf has the estimate for the new flooring in the bathroom and one classroom. Will bring it to next meeting.
- Complimented Bob Demyanovch on the great condition of the floors.

Demolition:  Given by Claire Remington, Demolition Committee Chairperson

- Bids were opened by the county for demolition of 216 E. Ridge St. last week. Waiting to hear from the county who will be awarded the bid.
- Demolition paperwork for 223 E. Ridge St. was submitted.

Finance/Utilities:  Given by Yvonne Stoffey, Chairperson

- Asked the treasurer for information as to where we are in the budget as we are halfway through the year.
- Would like to set budget meeting dates at next meeting.

Grants:  None

Handicap:  None

Personnel:  Given by Yvonne Stoffey, Personnel Committee Chairperson

- The typing of policy handbook is done and was given to Attorney Yurchak for review before it is brought to a vote. The union representative was also given a copy and was asked to contact Yvonne Stoffey.
- Employee evaluations will be starting.

Police:  Given by Yvonne Stoffey, Police Committee Chairperson

- **Motion** made by Anne Girard to accept resignation of Officer Christopher Conarty. Seconded by Tom Keerans and motion was **carried unanimously**.
- There will be a Crime Watch meeting on June 29\(^{th}\) at 6pm at the borough hall.
- Re-cap of committee meeting on June 7\(^{th}\) at 9am.
  - The police will help with the Quality of Life complaints regarding high grass, cars and garbage
  - Discussed drug problem in town
  - The old van that was at Luberight Auto has been towed by Hope’s
- CPR training done
- Cameras and computers in police cars
- Contract will soon need to be discussed

Police Pension: None

Recreation: Given by Yvonne Stoffey, Recreation Committee Chairperson

- After a discussion of either completely recovering or just seal coating the basketball court, seal coating is the better option for this year. Jet Black submitted a proposal for $975.00 to re-seal the court. **Motion** made by Frank Hutta to seal coat the court. Seconded by Anne Girard and motion was **carried unanimously**.

- CHOSE’s first Movie in the Park was a success.

- Concession stand is open Mondays and Wednesdays from 3pm-7pm.

- Sarah Connely with ESRC messaged Yvonne Stoffey that there are not enough players for a recreation volleyball league.

- Community Garden goal for this year is to have it built.

- Received an email from Bill Gaddes thanking Claire Remington and the borough workers for a job well done in preparing the town for the Memorial Day services.

- Thank you summer picnic for borough employees, fire company, and police will be held again at date to be determined.

- Frank Hutta was asked by a resident to add a Lehigh Coal and Navigation Company sign at the coal at Kline’s Hill.

- Thanked Jonathan Oakes for getting equipment donated to do projects around town.

Streets: Given by Claire Remington, Streets Committee Chairperson

- **Motion** made by Claire Remington to hire Matthew Jungbaer as a part time borough worker on an as needed basis pending background check. Seconded by Anne Girard and motion **carried unanimously**.

Old Business: None

New Business:

- **Motion** made by Claire Remington to give the old police radios to fire company. Seconded by Anne Girard and motion **carried unanimously**.

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• A Memorial Committee will be added. Members will be Tom Keerans as chairperson, Yvonne Stoffey and Anne Girard with the objective being keeping the Memorial Garden maintained and helping with Memorial Day events as needed.

• Tom Keerans requested borough council to seriously consider installing cameras with video and audio at the borough garage. Angela Krapf will arrange for a camera demonstration at July's meeting. Chief Krapf explained the camera demonstration he and Angela Krapf observed a few months ago. Chief Krapf does not recommend getting the audio surveillance.

Adjournment: Motion made by Anne Girard at 9:06pm, seconded by Frank Hutta and motion carried unanimously.

SUBMITTED BY:

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Suzanne Whildin, Borough Secretary

Submitted for approval on June 13, 2017