Call to Order

Meeting was called to order by Council President Angela Krapf followed by the Pledge of Allegiance.

Roll Call: Solicitor Robert Yurchak, Council President Angela Krapf, Councilwoman Anne Girard, Councilwoman Claire Remington, Councilman Frank Hutta, and Councilwoman Yvonne Stoffey. Councilman Thomas Keerans was present via phone until 7:38pm. Mayor Joel Johnson and Councilman Michael Doerr were absent.

Executive Session 7:01pm -7:30pm  Personnel matters were discussed

Public Participation: None

Approval of previous minutes: Motion made by Anne Girard to accept the June minutes. Seconded by Frank Hutta and motion was carried unanimously.

Treasurer’s Report/Approval of Bills: Given by Anissa Nunemacher, Borough Treasurer

• Motion made by Claire Remington to accept the report and bills to be paid. Seconded by Anne Girard and motion was carried unanimously.

• Angela Krapf will respond to the email regarding the 2001 grant to fix the complex roof.

Streets Report: Given by Claire Remington, Streets Chairperson

• Borough workers have been cleaning up trash, high grass and weed issues on properties around town.

• 271 E. Ridge St was not connected to the new sewer line on Route 209 when it was installed last year. Claire Remington has been in contact with Benesch, the engineers at the time, and Sikora Brothers, the contractor who did the work, as well as the homeowner and is trying to resolve this problem and determine who is responsible for the bill connecting the line.

• The date to start the milling hasn’t been set yet. Shared services are still working in Lansford then going to Summit Hill. Once finished there, work will start in Coaldale.

Police Report: Read by Yvonne Stoffey, Police Committee Chairperson

• Chief Krapf’s report for June was read by Yvonne Stoffey.
Chief Krapf asked council to consider purchasing a new police vehicle to replace the 2010 Ford Crown Victoria

Chief Krapf requested again to hire an additional full time officer in order to stay proactive.

Mayors Report: None

Presidents Report: Given by Angela Krapf, Council President

- $793.55 collected in June from Portnoff Law Associates for delinquent sanitation.
- Office staff will begin purchasing larger amounts of forever stamps.

Secretary’s Report: Given by Suzanne Whildin, Borough Secretary

- On June 29, 2017, the second batch of 33 delinquent sanitation notices, was sent out by Portnoff Law Associates.
- Zoning hearing scheduled for July 19th at 6pm.

Solicitor Report: Given by Attorney Robert Yurchak

- Filed an exemption appeal for 216 E. Ridge Street and Attorney Yurchak will be meeting next month with the judge on this.
- Attorney Yurchak will look into the tax lien still on 5 E. Phillips St.

Fire/Ambulance Report: Anne Girard read the report from the fire company.

- There was no ambulance report.

Code Enforcement/Zoning Report: None

COMMITTEE REPORTS:

Buildings: Given by Claire Remington, Buildings Committee Chairperson

- The contractor will be starting to work on the roof at the borough garage.

Complex: Given by Angela Krapf

- Kitchenette will be started on July 17, 2017.
- Joe Hutta suggested putting a new door where the old one used to be for a second exit at a cost of approximately $1200. Angela Krapf will ask about adding an inside screen door. Motion made by Claire Remington to add a steel door with a closure and inside screen door not to exceed $1200. Seconded by Anne Girard. Upon voice vote, Frank Hutta abstains. Roll call vote needed. Angela Krapf-yes, Anne Girard-yes, Claire Remington-yes, Frank Hutta abstains, Yvonne Stoffey-yes and the motion carried.
• The other contractor who is doing work at the complex will finish up his work and suggested to council to look for another contractor for the future as he has other things going on.

• **Motion** by Claire Remington to install dusk to dawn light in the back of the complex not to exceed $2000. Seconded by Anne Girard and motion was carried **unanimously**.

• Discussion about moving the location of the community garden planters to the Phillips St. side of the complex. Members of council will measure the area and look further into the best location for them.

**Demolition:** Given by Claire Remington, Demolition Committee Chairperson

• Claire Remington asked to apply for demolition grant for 250 E. Water St.  
  **Motion** made by Frank Hutta to approve the request. Seconded by Anne Girard and motion was carried **unanimously**.

**Finance/Utilities:** Given by Yvonne Stoffey

• Set budget dates as follows: August 30, September 27, October 25, November 29, and December 6, 2017 starting at 6:30pm.

**Grants:** None

**Handicap:** Given by Yvonne Stoffey

• Received one application. The parking spot was checked out by Officer Weiss and Yvonne Stoffey and no issues were found with it.  
  **Motion** made by Yvonne Stoffey to approve the handicapped parking place. Seconded by Frank Hutta and motion was carried **unanimously**.

**Memorial:** Given by Anne Girard

• Tom Keerans and Anne Girard looked over the Memorial Garden and gave everyone a list of items that need attention.

**Personnel:** Given by Yvonne Stoffey, Personnel Committee Chairperson

• Attorney Yurchak added some extra wording in the discipline section of the handbook. Will be sent to both unions for their review along with a date to respond with any concerns.

**Police:** Given by Yvonne Stoffey, Police Committee Chairperson

• Yvonne Stoffey praised the police department for their work on the latest drug arrests.

• Officer David will be in charge of the Crime Watch. The next meeting is 07/20/17 at 6pm at borough hall.
• Yvonne Stoffey will sit down with the treasurer and look at the budget to see if another full time officer can be afforded.

• Worked with the Carl Faust on shutting down 5 troubled houses in town.

• Chief Krapf did the 6 month evaluations on the officers.

Police Pension: None

Recreation: Given by Yvonne Stoffey, Recreation Committee Chairperson

• CHOSE’s second Movie in the Park was successful

• Splash Bash will be July 15, 2017 from 1pm-3pm at the park.

• Borough Thank You Picnic will be August 12, 2017

• Lions Club repainted the benches they donated and will put Lions Club logos on them

• Jet Black sealed the basketball court. Members of the Knights of Columbus painted the lines on the court.

• Angela Krapf will re-set the timer to have the lights at the court shut off at 10pm.

• Additional garbage cans will be purchased for the playground.

• Attorney Yurchak will write an ordinance about no dogs in the park at the complex.

• Coal Crackin’ Rock the Block will be September 8th, 9th and 10th 2017. The next meeting will be Sunday July 16th at the fire house at 7pm.

• Angela Krapf gave an update on the new playground equipment. The paperwork for financing was submitted. There was also a discussion about adding a 2 section inclusive swing. Angela Krapf will reach out to St. Luke’s and Lehigh Valley Hospital to help with payment.

Streets: Given by Claire Remington, Streets Committee Chairperson

• SealMaster will provide a free line painting demonstration on the white and yellow lines outside borough hall next Friday at 10am.

• Council decides which blocks get the parking lines painted.

Old Business: None

New Business:
• After discussing a request from a property owner about adding a sign with a name above the street sign to honor someone, council decided it would not do this.

• A property owner asked if the borough would grant them their permits to demolish a building for free. After a discussion, council would not grant this request.

• At the west end of High Street where the borough backfills, two large trees need to be cut down. Claire Remington spoke with Matt Dunn who said he could do that for $275. Motion made by Frank Hutta to have Matt Dunn cut down the trees. Seconded by Anne Girard and motion was carried unanimously.

Adjournment: Motion made by Anne Girard at 8:40pm, seconded by Claire Remington and motion carried unanimously.

SUBMITTED BY:

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Suzanne Whildin, Borough Secretary

Submitted for approval on August 8, 2017