Call to Order

Meeting was called to order by Council President Angela Krapf followed by the Pledge of Allegiance.

Roll Call: Solicitor Robert Yurchak, Council President Angela Krapf, Councilman Harry Hontz, Councilwoman Yvonne Stoffey, Councilman Frank Hutta, Councilwoman Claire Remington and Mayor Joel Johnson were present. Councilman Thomas Keerans and Councilman Michael Doerr were absent.

Executive Session: 7:01pm until 7:30pm Personnel was discussed

Public Participation: None

Approval of minutes:

- **Motion** made by Claire Remington to accept both December 13th regular and December 20th special meeting minutes. Yvonne Stoffey seconded and motion was carried unanimously.

Treasurer’s Report/Approval of Bills: Given by Anissa Nunemacher, Borough Treasurer

- **Motion** by Harry Hontz to accept a resolution raising the municipal contribution percentage made to streets department retirement from 2.5% to 3% as of January 2017. Seconded by Frank Hutta and motion **carried unanimously**.

- **Motion** made by Harry Hontz to accept treasurer’s report/bills. Seconded by Yvonne Stoffey and motion was **carried unanimously**.

Streets Report: Given by Claire Remington, Streets Chairperson

- There was a discussion regarding special snow plow requests made by residents. It was decided that the borough workers will not provide this service.

- **Motion** made by Claire Remington to hire William Frye as part time snow plow driver. Seconded by Harry Hontz and motion **carried unanimously**.

- **Motion** made by Claire Remington to re-apply for CoStars program. Seconded by Harry Hontz and motion **carried unanimously**.

Police Report:

- Chief Krapf’s December’s report was read by Yvonne Stoffey.
Mayors Report: None

Presidents Report: None

Secretary’s Report: Given by Suzanne Whildin, Borough Secretary

  • Motion by Harry Hontz to accept the resolution setting the fee schedule for 2017. Seconded by Yvonne Stoffey and motion carried unanimously.

Solicitor Report: Given by Attorney Robert Yurchak, Borough Solicitor

  • Motion made by Claire Remington to advertise the ordinance to ordain Early Avenue between 4th and 5th Streets. Seconded by Frank Hutta and motion carried unanimously.

  • Motion made by Frank Hutta to adopt 2017 Tax Levy ordinance. Seconded by Claire Remington and motion carried unanimously.

  • Motion made by Frank Hutta to adopt resolution to destroy recording of minutes after they are approved. Seconded by Claire Remington and motion carried unanimously.

  • Motion made by Claire Remington to adopt a resolution appointing Portnoff Law as Assistant Solicitor for the sole purpose of collecting delinquent sanitation accounts. Seconded by Harry Hontz and motion carried unanimously.

Fire/Ambulance Report: Harry Hontz read the report from the fire company. There was no ambulance report.

Code Enforcement Report: Given by Carl Faust, Code Enforcement Officer

  • Motion made by Frank Hutta to hire Carl Faust as Code Enforcement Officer at previous pay rate. Seconded by Harry Hontz and motion carried unanimously.

  • Carl Faust emailed the report to everyone for their review. Carl suggested updating the rental inspection list in order for landlords to know what has to be done for the inspection.

Zoning Report: Given by Carl Faust, Zoning Officer

  • Carl Faust received the certificate of insurance from Gregg Walters for the drilling by Soberick’s on Water Street. Carl will meet with them before they start drilling and they have agreed to put everything back the way it was when they are done.

COMMITTEE REPORTS:

Buildings: None
Complex: Given by Harry Hontz, Complex Committee Chairperson

- Dumpster prices for a 6 cubic yard dumpster were discussed. **Motion** made by Frank Hutta to hire Tamaqua Transfer for the dumpster at a cost of $150.00/month. Seconded by Harry Hontz and motion **carried unanimously**.

- Proposal for lighting in the gym was for the wrong type of lights. Mr. Sterling will be contacted by Harry Hontz for pricing on gym lights.

- Rafters are painted in the gym.

Demolition: Given by Claire Remington, Demolition Committee Chairperson

- 146 Fisher Avenue should be demolished this week, depending on the weather.

Finance/Utilities: Given by Yvonne Stoffey, Finance/Utilities Committee Chairperson

- Years ago, Tamaqua Borough donated Christmas lights to Coaldale Borough and they are stored in the trailer. Each light needs a transformer at a cost of $300. There was no interest by any borough residents. They will be taken out of the trailer and covered with a tarp until someone takes them. Discussion about contacting other boroughs to see if they would be interested in them or adding them to items that will be up for sale.

Grants: None

Handicap: Given by Harry Hontz, Handicap Committee Chairperson

- Renewal letters will be sent out for the parking spaces. All parking spots will be reviewed prior to sending out the renewal letters.

Personnel: Given by Yvonne Stoffey, Personnel Committee Chairperson

- There was one response for the grant writer. Yvonne Stoffey will send a letter thanking her for her interest but council doesn’t think the candidate would be beneficial for what we need.

- **Motion** by Yvonne Stoffey to appoint Joseph Nunemacher to the vacancy on the Coaldale Lansford Summit Hill Sewer Authority Board. Seconded by Claire Remington and motion **carried unanimously**.

- Still looking to reach out to other engineering firms for the borough.

- Yvonne Stoffey would like to revisit rewriting the employee policy handbook. Each of the committees would come up with their own sections of the handbook and council will review.

Police: Given by Yvonne Stoffey, Police Committee Chairperson
• Yvonne Stoffey distributed the Chief Krapf’s contract for review. It will be voted on during the February 14th meeting.

• **Motion** made by Yvonne Stoffey to accept resignation of Colin Leibensperger. Seconded by Harry Hontz and motion **carried unanimously**.

• Chief Krapf recommended hiring Dinu Dermargosian and Ryan Oldt as part time officers on an as needed basis. **Motion** by Yvonne Stoffey to hire the two recommended officers on an as needed basis. Seconded by Harry Hontz motion **carried unanimously**.

• **Motion** by Yvonne Stoffey to advertise for part time police officers on an as needed basis. Seconded by Claire Remington and motion **carried unanimously**.

**Police Pension:** None

**Recreation:** Given by Yvonne Stoffey, Recreation Committee Chairperson

• Town businesses and organizations will be featured on the Facebook page. The Facebook page will be updated every couple of weeks with a new business or organization.

**Streets:** Given by Claire Remington, Streets Committee Chairperson

• Still looking for a permanent eye wash station for the garage. **Motion** made by Frank Hutta to purchase one up to a cost of $400. Seconded by Harry Hontz and motion **carried unanimously**. Carl Faust will give recommendations on this purchase.

**Old Business:**

• Cathy Papesh had asked for a raise for collecting the sewer maintenance fee. It was tabled at the December meeting. **Motion** made by Claire Remington to deny the raise request. Seconded by Frank Hutta and motion **carried unanimously**.

**New Business:**

• Meeting minutes from July 2014 through December 2014 are not in the minutes book. Angela Krapf has signed copies of them. They will be transferred to minutes paper with a notation that signed copies are available and then put in official minutes book. The minutes from April 2016 are also missing from the book. Once it is determined that they were passed, a copy will be transferred to minutes paper and placed in book with a notation about the signature.

• Cathy Papesh, the tax collector, requested a 3% increase in pay per year for the next term beginning in 2018. **Motion** by Claire Remington to approve the 3% yearly increase. Seconded by Yvonne Stoffey and motion **carried unanimously**.
Adjournment: Motion made by Yvonne Stoffey to adjourn at 8:38pm. Harry Hontz seconded and the motion carried unanimously.

SUBMITTED BY:

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Suzanne Whildin, Borough Secretary
Submitted for approval on February 14, 2017