Call to Order

Meeting was called to order by Council President Angela Krapf followed by the Pledge of Allegiance.

Roll Call: Solicitor Robert Yurchak, Council President Angela Krapf, Councilwoman Anne Girard, Councilwoman Claire Remington, Councilman Thomas Keerans, and Councilwoman Yvonne Stoffey. Councilman Frank Hutta was present via phone. Mayor Joel Johnson and Councilman Michael Doerr were absent.

Executive Session 7:01pm - 7:19pm Personnel matters were discussed

Public Participation: None

Approval of previous minutes: Motion made by Claire Remington to accept the July 11 minutes. Seconded by Anne Girard and motion was carried unanimously. Motion made by Claire Remington to accept the June 19th special meeting minutes. Seconded by Yvonne Stoffey and motion was carried unanimously.

Treasurer’s Report/Approval of Bills: Given by Anissa Nunemacher, Borough Treasurer

- Anissa Nunemacher presented a Jobs Finished/Completed Form in order to keep track of work being done on borough buildings and to streamline payments to contractors. Motion made by Claire Remington to begin using this form. Seconded by Tom Keerans and motion was carried unanimously.

- The borough’s financial requirement for 2018 Police Pension MMO was received. $16,459.00 is the contribution due from the borough. Motion made by Claire Remington to accept this. Seconded by Anne Girard and was carried unanimously.

- Kovatch Ford submitted a quote for $41,974.41 for a new police vehicle. Anissa Nunemacher applied for a USDA grant that would cover up to 75% of the cost of a new police vehicle. She received confirmation on August 8, 2017 that the grant was approved and it will cover 75% of the cost of the new vehicle. Motion made by Yvonne Stoffey to accept the grant offer based on the terms of the grant. Seconded by Anne Girard and motion was carried unanimously. Coaldale Borough would be responsible for 25% of the cost.

- Discussion on what to do with the fire escrow account for a property on West High St.

- Motion made by Claire Remington to accept the report and bills to be paid. Seconded by Anne Girard and motion was carried unanimously.

Streets Report: Given by Claire Remington, Streets Chairperson
• Progress report was given on the street repairs and current are finishing the last street, Second Street, with shared services.

• The sewer line at Sixth and High Sts. required emergency repairs and repairs were done by Joe Hutta. **Motion** made by Anne Girard to ratify the repairs at a cost of $9,260.00. Seconded by Yvonne Stoffey. On voice vote, Frank Hutta abstains. Roll call vote required. Angela Krapf-yes, Anne Girard-yes, Claire Remington-yes, Yvonne Stoffey-yes, Tom Keerans-yes and Frank Hutta abstains. **Motion carried.**

• Proposal from Joe Hutta to replace a damaged manhole on West High Street in front of the fire company with a highway manhole at a cost of $11,623.40. Claire Remington will get more information as to whether the manhole needs to be highway or not.

• Proposal from Joe Hutta to repair a damaged manhole at Fifth and High Sts. for $4,680.00. **Motion** made by Claire Remington to accept the proposal. Seconded by Anne Girard. On voice vote, Frank Hutta abstains. Roll call vote required. Angela Krapf-yes, Anne Girard-yes, Claire Remington-yes, Yvonne Stoffey-yes, Tom Keerans-yes and Frank Hutta abstains. **Motion carried.**

• Line painting will begin before school starts.

• **Motion** made by Anne Girard to remove the supervisory title from Ken Hankey but keep same pay rate. Seconded by Tom Keerans and motion was carried **unanimously.**

**Police Report:** Read by Yvonne Stoffey, Police Committee Chairperson

• Chief Krapf requested again to hire an additional full time officer.

• **Motion** to accept the report made by Claire Remington. Seconded by Anne Girard and motion was carried **unanimously.**

**Mayors Report:** None

**Presidents Report:** Given by Angela Krapf, Council President

• Received 2 Field Use Applications. The first from TAYSA and the second to honor Chrissy Erbe which is on a day that TAYSA is there. Angela Krapf will reach out to see if that date can be changed.

• $2317.53 collected in July from Portnoff Law Associates for delinquent sanitation.

• Angela Krapf requested to shut down High St between 5th and 6th Sts. during the Coal Crackin’ Rock the Block party. Also shut down 6th St between Phillips and High Sts. Saturday for truck parking after the parade. **Motion** made by Claire Remington to grant this request. Seconded by Anne Girard and motion was carried **unanimously.**

• Angela Krapf reached out to the person who drew the tiger picture in council chambers to see if he would be interested in doing 4 additional pictures of buildings in town for council chambers. He preferred to do each of the pictures on a canvas using colored pencils and Coaldale Borough would be
responsible for the cost of the supplies. Each canvas costs $45 and the colored pencils will cost between $20 and $50. Motion made by Anne Girard to have the drawings done. Seconded by Yvonne Stoffey and motion was carried unanimously. Council will discuss which buildings they would like him to draw.

Secretary’s Report: Given by Suzanne Whildin, Borough Secretary

- Zoning hearing for cell tower continued. The new date is September 14, 2017 at 6pm.

Solicitor Report: Given by Attorney Robert Yurchak

- Attorney Yurchak presented a copy of a Blight Ordinance from Lehighton for review. Copies will be given to council members for review and discussion at next meeting.

- Attorney Yurchak presented Coaldale Borough Parks and Recreation Ordinance for review. Copies will be given to council members for review and discussion at next meeting.

- The Tax Claim Upset Sale list was reviewed by Attorney Yurchak and Suzanne Whildin. There are properties that have outstanding sewer maintenance balances. Motion made by Claire Remington to have Attorney Yurchak place municipal liens at a cost of $18 per lien on properties with a minimum balance owed of $300. Seconded by Yvonne Stoffey and motion was carried unanimously.

Fire/Ambulance Report: Anne Girard read the report from the fire company.

- There was no ambulance report.

Code Enforcement/Zoning Report: None

COMMITTEE REPORTS:

Buildings: Given by Claire Remington, Buildings Committee Chairperson

- Update on the repairs being done at the complex including the roof.

- Proposal from Robert Kenesky Electrical to install 500W LED light at rear of complex for $1525.00. Motion made by Anne Girard to accept this proposal. Seconded by Claire Remington and motion was carried unanimously.

Complex: Given by Angela Krapf

- Progress on work being done including an update on new kitchenette, bathrooms and classrooms.

- Joe Hutta submitted an adjustment to the original proposal for additional work and materials that were needed at a cost of $4485.38. Motion made by Claire Remington to pay this bill. Seconded by Anne Girard. On voice vote, Frank Hutta abstains. Roll call vote required. Angela Krapf-yes, Anne Girard-yes, Claire Remington-yes, Yvonne Stoffey-yes, Tom Keerans-yes and Frank Hutta abstains. Motion carried.

August 8, 2017
Received a proposal from Joe Hutta to install the new exit door near kitchenette for $1910.30. Motion made by Claire Remington to accept this proposal. Seconded by Anne Girard. On voice vote, Frank Hutta abstains. Roll call vote required. Angela Krapf-yes, Anne Girard-yes, Claire Remington-yes, Yvonne Stoffey-yes, Tom Keerans-yes and Frank Hutta abstains. Motion carried.

There was a discussion about who is responsible for repairs and maintenance on the central AC unit that was installed through a grant obtained by Pathstone. The AC unit needs to be serviced and vents need to be cleaned. Angela Krapf will contact Pathstone to discuss the agreement made with the Borough.

Received a proposal from Robert Kenesky Electrical to add a new fuse box to the new kitchenette for $4922.00. Motion made by Claire Remington to accept this proposal. Seconded by Anne Girard and motion carried unanimously.

Insurance will be required by all groups who rent the complex.

Demolition: Given by Claire Remington, Demolition Committee Chairperson

- Radocha is the subcontractor to do the 216 E. Ridge St. demolition.

Finance/Utilities: Given by Yvonne Stoffey

- Reminder that first budget meeting is August 30 at 6:30pm.

Grants: None

Handicap: None

Memorial:

- 3 of the 6 benches were painted by Yvonne Stoffey.

Personnel: Given by Yvonne Stoffey, Personnel Committee Chairperson

- There were no concerns with the revised version of the employee handbook from Tim Groller. Chief Krapf reviewed it and had no concerns. Motion made by Yvonne Stoffey to put into place the Coaldale Borough Employee Handbook. Seconded by Claire Remington and motion carried unanimously. Yvonne Stoffey will distribute copies to all employees.

Police: Given by Yvonne Stoffey, Police Committee Chairperson

- Received a resignation letter from Officer Joe David, one of the officers who worked the 32 hours per week schedule. Motion made by Tom Keerans to accept his resignation. Seconded by Anne Girard. Upon voice vote, there was one no vote. Roll call vote needed. Angela Krapf-no, Anne Girard-yes, Claire Remington-no, Yvonne Stoffey-yes, Tom Keerans-yes, Frank Hutta-yes, but after asking to have the motion restated, he changed his vote to no. Tie vote at 3 yes and 3 no. There will be a roll call revote on the same motion. Angela Krapf-no, Anne Girard-no, Claire Remington-no, Yvonne Stoffey-yes, Tom Keerans-yes and Frank Hutta-no. Results are 4 no votes and 2 yes votes on accepting his resignation.
• The second 32 hour officer will be going down to a shift here and there.

• Yvonne Stoffey will meet again with Anissa Nunemacher to discuss the figures for adding another full time officer as soon as she gets them together.

• **Motion** made by Yvonne Stoffey to hire Anthony Christian Houser as a part time officer. Seconded by Anne Girard motion. Claire Remington asked to table the vote until later in the meeting.

• The next Crime Watch meeting is August 24.

**Police Pension:** None

**Recreation:** Given by Yvonne Stoffey, Recreation Committee Chairperson

• CHOSE’s next Movie in the Park is August 18th.

• Borough Thank You Picnic will be August 12, 2017

• The next meeting for Coal Crackin’ Rock the Block will be Sunday August 20th at 7pm.

• Angela Krapf will check on progress of playground equipment.

• Fire company is selling $1 raffle tickets that will be chance off September 10th.

• Raymond the Amish Comic will be at the fire company September 23.

**Streets:** None

**Old Business:**

• Angela Krapf will reach out to St. Luke’s about the smoking and excessive cigarette butts at the corner of Ruddle and 7th Sts.

**New Business:**

• St. Luke’s requested police and fire police assistance during their 5K run on September 16, 2017. **Motion** made by Claire Remington to allow that. Seconded by Yvonne Stoffey and motion carried unanimously.

• **Motion** made by Yvonne Stoffey to hire Anisssa Nunemacher as the Grant Writer at a salary of $2000. Seconded by Claire Remington and motion carried unanimously. When a grant writing course becomes available, she will attend.

• Claire Remington asked adding an assistant to help enforce the Quality of Life Ordinance. Attorney Yurchak will look into ordinance and make a suggestion.

• **Motion** back on the floor from Yvonne Stoffey to hire Anthony Christian Houser as a part time officer. Seconded by Claire Remington and motion carried unanimously.

• Application that was received for streets department is tabled until next month.

• Angela Krapf will send a letter to the tax collector asking her intentions if she is keeping her office in the borough building or not.
Adjournment: Motion made by Claire Remington at 8:55pm, seconded by Anne Girard and motion carried unanimously.

SUBMITTED BY:

Suzanne Whildin, Borough Secretary
Submitted for approval on September 12, 2017