Call to Order

Meeting was called to order by Council President Angela Krapf followed by the Pledge of Allegiance.

Roll Call: Council President Angela Krapf, Councilwoman Yvonne Stoffey, Councilman Frank Hutta, Councilwoman Claire Remington and Mayor Joel Johnson were present. Solicitor Robert Yurchak, Councilman Thomas Keerans and Councilman Michael Doerr were absent.

Executive Session 7:01pm - 7:25pm  Personnel matters were discussed

Public Participation: None

Approval of minutes:

• Motion made by Claire Remington to accept February 14th minutes.  Seconded by Frank Hutta and motion was carried unanimously.

Treasurer’s Report/Approval of Bills:  Given by Anissa Nunemacher, Borough Treasurer

• Claire Remington asked about an escrow account where there is money from a fire in the borough years ago.  Attorney Yurchak will be consulted as to what to do with this.

• Motion made by Frank Hutta to accept treasurer’s report/bills.  Seconded by Yvonne Stoffey and motion was carried unanimously.

Streets Report:  Given by Claire Remington, Streets Chairperson

• Waiting for bills to come in to get our final cost for the March blizzard.

• A storm door on a house on Howard Ave. was damaged from snow that was thrown while plowing.  An estimate of $522 was submitted from Didyoung Home Improvements for the repair.  Motion made by Frank Hutta to pay that bill.  Seconded by Claire Remington and motion was carried unanimously.

• There was a car parked on Phillips St. demolished by a plow.  We are still waiting on the amount for this.

Police Report:

• Chief Krapf’s February’s report was read by Yvonne Stoffey.  Motion made by Claire Remington to accept the report.  Seconded by Frank Hutta and motion was carried unanimously.
Mayors Report: None

Presidents Report: Given by Angela Krapf, Council President

• Received two “Repository for unsold properties”
  o Motion made by Frank Hutta to accept the bid for 223 E. Ridge St. Seconded by Yvonne Stoffey and motion was carried unanimously.
  o Motion made by Frank Hutta to accept the bid for 208 W. Phillips St. Seconded by Yvonne Stoffey and motion was carried unanimously.

• Discussion about starting a community garden in planters boxes near the complex. Motion made by Claire Remington to build the garden. Seconded by Frank Hutta and motion was carried unanimously.

Secretary’s Report: Given by Suzanne Whildin, Borough Secretary

• Update on the delinquent sanitation accounts that were sent to Portnoff for collection.

Solicitor Report: None

Fire/Ambulance Report: Angela Krapf read the report from the fire company.

• There was no ambulance report.


COMMITTEE REPORTS:

Buildings: Given by Claire Remington, Buildings Committee Chairperson

• Rain gutter and soffit came down during snow storm and wood was found to be rotted at the borough garage. Frank Hutta will look at the damage and all the repairs will be addressed at the next meeting.

Complex:

• Frank Hutta will write up specs for windows with hurricane glass to be installed at back of the complex. Once the specs are finished, the job will go out for bid.

• Kenesky Electrical checked out the electrical and it is in good shape. The breakers will be replaced because they are loose. He will also fix the wiring where the new kitchenette will be.

• Motion made by Frank Hutta to have Tom Sterling order the two doors with metal frames. Seconded by Claire Remington and motion was carried unanimously.
Demolition: Given by Claire Remington, Demolition Committee Chairperson

• **Motion** made by Claire Remington to pass a resolution to apply for a grant to demolish 216 E. Ridge St. Seconded by Frank Hutta and motion was **carried unanimously**.

• **Motion** made by Claire Remington to pass resolution to apply for a grant to demolish 223 E. Ridge St., pending purchase approval. Seconded by Frank Hutta and motion was **carried unanimously**.

Finance/Utilities: None

Grants: None

Handicap: Given by Angela Krapf, Council President

• The resident on Ruddle Street will be sent a letter approving the parking spot and explaining the rules.

• The High Street resident’s application was reviewed and due to having a garage, it is ineligible for a handicapped parking spot.

• The Lehigh Street resident’s application was reviewed and due to having a garage, it is ineligible for a handicapped parking spot.

• A new application from a resident on E. Ridge St. was received. **Motion** made by Claire Remington to approve the spot pending the police chief’s approval. Seconded by Yvonne Stoffey and motion was **carried unanimously**.

• **Motion** made by Claire Remington to remove handicapped parking signs from the High St. residence and Lehigh St. residence and send each an explanation letter. Seconded by Yvonne Stoffey. Frank Hutta abstains. Roll call vote needed. Angela Krapf-yes, Claire Remington-yes, Yvonne Stoffey-yes. **Motion** is carried.

Personnel: Given by Yvonne Stoffey, Personnel Committee Chairperson

• **Motion** made by Frank Hutta to hire Jonathan Oakes as a part time borough worker on an as needed basis. Seconded by Claire Remington and motion was **carried unanimously**.

Police: Given by Yvonne Stoffey, Police Committee Chairperson

• Chief Krapf, Officer David, Yvonne Stoffey and Harry Hontz attended the last committee meeting March 1, 2017. Topics discussed were getting a drug take back box, a training in Wilkes Barre on managing a professional police department that Yvonne Stoffey and Chief Krapf attended, current scheduling is going better with the additional officer hired, starting a town crime watch, firearms training for 5 officers as well as CPR training, black police car was repaired and some possible community events.

April 4, 2017
Police Pension: None

Recreation: Given by Yvonne Stoffey, Recreation Committee Chairperson

- A picnic table was donated to CHOSE from Highwood USA. CHOSE was nominated by Tim Sweeney to receive the donation. It is at the borough garage ready to be assembled and it will be placed in the park.

- Friends of the Lansford Pool will be having a soup sale April 30, 2017 from 11am-1pm at the Complex.

- Earth Day cleanup is scheduled for April 23, 2017.

Streets: Given by Claire Remington, Streets Committee Chairperson

- Discussion about using funds from the sewer maintenance account to purchase a new vehicle.

- Will order an additional credit card for to use for fuel purchases for the borough vehicles.

- Bids were received for the 3 vehicles that were advertised for sale. Bidder #1 was the highest bidder for the International at $1001.00, Bidder #2 was the highest bidder for the Ford F800 at $1000.00 and bidder #3 was the highest bidder for the Ford Explorer at $300.00. **Motion** by Frank Hutta to accept the highest bid on the big trucks individually. Seconded by Claire Remington and motion was **carried unanimously**. **Motion** by Frank Hutta to accept the only bid on the Ford Explorer. Seconded by Claire Remington. Angela Krapf abstains. Roll call vote needed. Claire Remington-yes, Frank Hutta-yes and Yvonne Stoffey-yes. Motion is carried. Winning bidders will be notified with a letter.

- Old Christmas lights were taken to junkyard and got $64 for them. Also disposed of old tires at a cost of $90.

Old Business:

- There has been no interest in Junior Council Person from the local schools, so it will be advertised on the borough’s Facebook page.

- The fair market value for each of the 3 demolished properties on Fisher Avenue was determined to be $3250.00 by Tammy Sword Realty. Will discuss with solicitor on how to advertise to sell. There is still a lien and taxes due on 5 E. Phillips Street which also has a FMV of $3250.00 and the solicitor will look into it.

New Business:

- Anne Girard, Ted Bortnick and Skip Miller submitted letters of interest for the vacant council seat. **Motion** made by Claire Remington to appoint Anne Girard
to fill the vacancy. Seconded by Frank Hutta and motion was **carried unanimously.**

**Adjournment:** Motion made by Claire Remington at **8:30pm** and seconded by Frank Hutta

**SUBMITTED BY:**

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Suzanne Whildin, Borough Secretary

Submitted for approval on **May 9, 2017**