Call to Order

Meeting was called to order by Council President Angela Krapf followed by the Pledge of Allegiance.

Roll Call: Solicitor Robert Yurchak, Council President Angela Krapf, Councilwoman Anne Girard, Councilwoman Claire Remington, Councilwoman Yvonne Stoffey, Councilman Thomas Keerans and Mayor Joel Johnson were present. Councilman Frank Hutta joined during executive session via phone. Councilman Michael Doerr arrived at 8:26pm.

Executive Session 7:01pm -7:30pm  Personnel matters were discussed

Public Participation: None

Treasurer’s Report/Approval of Bills: Given by Anissa Nunemacher, Borough Treasurer

• Motion made by Claire Remington to accept treasurer’s report/bills. Seconded by Anne Girard and motion was carried unanimously.

• Liquid Fuels Report was approved on 3/31/17. The allocation for 2017 is $69,017.54 and that will bring the account balance to $105,257.13.

• The escrow account for the W. High St. property was opened in October 2013.

Streets Report: Given by Claire Remington, Streets Chairperson

• The snow plowing ordinance that Lehighton Borough uses for hiring snow plow drivers will be reviewed by each councilmember and a decision will be made next month on adopting it in Coaldale.

• Received 3 bids for replacing 4 storm inlet boxes. Peter J. Radocha & Sons, Inc bid $12,860, Stoney Lonesome Excavating for $14,900 and VP Construction for $12,960. Motion by Claire Remington to accept the bid of $12,860 from Peter J. Radocha & Sons, Inc. to perform the work. Seconded by Anne Girard and motion was carried unanimously. Peter J. Radocha & Sons, Inc. will be sent a letter notifying them.

Police Report: Read by Yvonne Stoffey, Police Committee Chairperson

• Chief Krapf’s March’s report was read by Yvonne Stoffey. Motion made by Claire Remington to accept the report. Seconded by Frank Hutta and motion was carried unanimously.
Mayors Report: None

Presidents Report: Given by Angela Krapf, Council President

- Council was invited to Lansford Little League’s 60th Anniversary Opening Day. Angela Krapf will confirm the date.

- Discussion about keeping Benesch as our engineers or replacing them with Systems Design Engineering. Motion made by Claire Remington to appoint Systems Design Engineering. Seconded by Yvonne Stoffey and motion was carried unanimously.

Secretary’s Report: Given by Suzanne Whildin, Borough Secretary

- Received a fax from a property owner showing the sanitation is included on the county tax bill and he recommends Coaldale should also do this. Tom Keerans will respond.

Solicitor Report: Given by Attorney Robert Yurchak

- Attorney Yurchak prepared a resolution for the sale of assorted equipment and parts. Motion made by Claire Remington to adopt this resolution. Seconded by Anne Girard and motion was carried unanimously.

- Attorney Yurchak prepared an ordinance for “Reimbursement for Emergency Costs and Services”. Motion made by Anne Girard to advertise for the ordinance. Seconded by Yvonne Stoffey and motion was carried unanimously.

Fire/Ambulance Report: Angela Krapf read the report from the fire company.

- There was no ambulance report.


- Curb cut fee is the same fee as opening up the street, $250.00 in an escrow account.

- Discussion about using a regional appeals board or creating our own. Attorney Yurchak will look into the regional board.

- Carl Faust will make a new zoning permit application for council to approve at next month’s meeting.

- Attorney Yurchak will prepare an ordinance updating to the 2015 IPMC per Carl Faust’s request.

COMMITTEE REPORTS:

Buildings: Given by Claire Remington, Buildings Committee Chairperson
• Received a proposal to repair borough garage including a new roof, repair and replace soffit and chimney for $7838.95. **Motion** made by Claire Remington to accept the proposal. Seconded by Tom Keerans. On voice vote, Frank Hutta abstains. Roll call vote needed. Angela Krapf-yes, Anne Girard-yes, Claire Remington-yes, Yvonne Stoffey-yes and Tom Keerans-yes. Frank Hutta abstains. **Motion carried.**

• Robert Kenesky will install lighted EXIT signs at borough hall and the outside LEDs. He will also be giving an estimate for an electrical device to open garage door at the borough garage during a power outage.

**Complex:**

• Angela Krapf will look into getting Wi-Fi at the complex for the groups that rent it.

• Discussion about getting new tables and chairs because the current ones are in bad condition. **Motion** made by Claire Remington to purchase four 8 foot tables at a cost of approximately $360.00. Seconded by Anne Girard. Claire Remington will look into other suppliers for the chairs. Further discussion about the tables and chairs. Tom Keerans then made a **motion** to purchase 12 tables not to exceed $1100 and Anne Girard seconded. Claire Remington changed her **motion** to purchase as many tables that can be purchased not exceeding $1100. Tom Keerans rescinded his motion then seconded the changed motion and motion was **carried unanimously.** The old tables being replaced will go to the fire company.

**Demolition:**** Given by Claire Remington, Demolition Committee Chairperson**

• The county will soon be advertising for the demolition of 216 E. Ridge St.

• Discussion about the status of taking ownership then demolishing 223 E. Ridge St.

• 138, 140, and 146 Fisher Avenue were determined to each have a fair market value of $3250.00. **Motion** made by Claire Remington to advertise to sell each of the properties. Seconded by Anne Girard and motion was **carried unanimously.**

**Finance/Utilities:**

• Credit Cards and E-checks can be accepted at the secretary’s office for sanitation payments.

**Grants:** None

**Handicap:** Given by Angela Krapf, Council President
One resident who was sent a letter explaining why they will no longer have a handicapped parking spot called the secretary to talk to someone on council. Angela Krapf was in the office and she spoke with them. The resident’s concern was they didn’t have the spot for one year after they paid for it which was in August 2016. Angela Krapf told them she would bring it to council for a decision. **Motion** made by Anne Girard to allow the spot until August 2017. Seconded by Yvonne Stoffey and motion was **carried unanimously**. A letter will be sent to this resident stating this.

**Personnel:** Given by Yvonne Stoffey, Personnel Committee Chairperson

- Yvonne Stoffey has started typing the policy handbook.

**Police:** Given by Yvonne Stoffey, Police Committee Chairperson

- Yvonne Stoffey and Chief Krapf attended training April 4th, 2017 where they learned that written policies need to be in place. Yvonne Stoffey discovered that the SOP’s that were agreed upon two years ago were never signed by council or the police. Chief Krapf was given a copy to review and sign.

- A bike rodeo with Lansford is being planned for June.

- Evidence room is being organized and tagged.

- Yvonne Stoffey or Chief Krapf will write a letter to the county on borough letterhead requesting the take back medical box.

- Contract negotiations will need to start soon because their contract is up this year.

**Police Pension:** None

**Recreation:** Given by Yvonne Stoffey, Recreation Committee Chairperson

- Earth Day Clean Up will be April 23, 2017 at 11am meeting at Complex.

- Fire Company events are as follows: April 14 is last fish fry, Lularoe MS fundraiser on April 29, and Chinese Auction May 7. Coaldale Lions are selling flowers and candy April 12 through April 15.

- Borough Community Yard Sale will be June 3rd and 4th, 2017 from 8am to 4pm. Residents can register at secretary’s office and a listing of participating addresses will be available.

- Borough workers have been working on the basketball court and around the CHOSE building.

- This year is the 60th Anniversary of CHOSE. An event is being planned for September.
Streets:  Given by Claire Remington, Streets Committee Chairperson

• **Motion** made by Claire Remington to accept the 2017 COSTARS 5610-36 Bituminous Materials Contract.  Seconded by Tom Keerans and motion carried **unanimously.**  This will be a secondary place to get materials at locked in price.

• Street near 112 Sixth St. will be looked at to be repaired per request of Tom Keerans.

• Shopping around for a new wheel for the 2004 F-550.  Lowest price found is at Kovatch’s for almost $1200.00.

• 6 lawnmowers were fixed by the borough workers.  Discussion about the new tools needed for this year.  Claire Remington asked to purchase 2 bagger self propelled lawnmowers, a blower, 2 rakes, and 4 shovels.  **Motion** made by Tom Keerans to purchase these tools not to exceed $1300.00.  Seconded by Mike Doerr and motion carried **unanimously.**

• Gloves and vests need to be purchased for the streets departments at a cost of approximately $300.00.  **Motion** by Mike Doerr to purchase gloves and vests.  Seconded by Anne Girard and motion carried **unanimously.**

• Received an estimate from Hope’s for $540.60 for damage to another vehicle that was hit by the snow plow.  The secretary will file an insurance claim.

Old Business:  None

New Business:

• Outside vendors will be paid monthly.

• A resolution allowing meeting participation via phone will be given to everyone for their review and will be discussed at next month’s meeting.

• Received a letter about a summer food program.  Angela Krapf will look into this.

• After a discussion regarding the re-assignment of committees and the chairperson of each one with the addition of Councilwoman Anne Girard, Angela Krapf will have a new committee member list for council’s review at the next meeting.  Tom Keerans and Mike Doerr stated they still did not want to chair any committee but would be willing to be on committees.

• Mike Doerr asked if the roof was repaired at the complex and then was brought up to date on repairs at the complex.

• **Motion** by Tom Keerans to purchase heavy duty flag brackets for the VFW and American Legion not to exceed $300.  Seconded by Mike Doerr and motion carried **unanimously.**
• Motion made by Claire Remington to reserve 5 temporary parking spots, including 2 handicapped, for Election Day at the complex. Seconded by Mike Doerr and motion carried unanimously.

• Discussion about adding off street parking behind the complex for employees only.

• There is no county summer work program

Adjournment: Motion made by Claire Remington at 9:08pm, seconded by Tom Keerans and motion carried unanimously.

SUBMITTED BY:

Suzanne Whildin, Borough Secretary

Submitted for approval on May 9, 2017