Call to Order

Meeting was called to order by Council President Angela Krapf followed by the Pledge of Allegiance.

Roll Call: Solicitor Robert Yurchak, Council President Angela Krapf, Councilman Harry Hontz, Councilwoman Yvonne Stoffey, Councilman Thomas Keerans, Councilwoman Claire Remington and Mayor Joel Johnson were present. Councilman Frank Hutta and Councilman Michael Doerr were absent.

Executive Session: 7:01pm until 7:17pm Personnel and litigation were discussed

Public Participation:

• Jeanine Snyder, 32 Foster Avenue, Coaldale, expressed her concerns about parking on Foster Avenue, specifically requesting posting No Parking signs at the corners. Borough workers will take a look at it. It was recommended that she get in touch with BET with her concerns about the parking on their property.

• Jill Fignar, 27 W. Phillips St., Coaldale, asked about the snow plowing procedures used. Our procedure was discussed and plowing will continue to be done as before.

Approval of minutes:

• Motion made by Claire Remington to accept November minutes. Harry Hontz seconded and motion was carried unanimously.

Treasurer’s Report/Approval of Bills:

• Motion by Claire Remington to adopt a resolution raising the municipal contribution percentage made to streets department retirement from 2.5% to 3% as of January 2016. Seconded by Tom Keerans and motion carried unanimously.

• Motion made by Harry Hontz to accept treasurer’s report/bills. Seconded by Claire Remington and motion was carried unanimously.

Streets Report:

• Motion made by Claire Remington to approve purchase orders for anti skid, rock salt and a tool box. Seconded by Harry Hontz and motion was carried unanimously.
• **Motion** made by Claire Remington to draft an ordinance to ordain Early Avenue between 4th and 5th Streets. Seconded by Harry Hontz and motion was **carried unanimously**.

• **Motion** made by Claire Remington to send Brian Erbe to Flagger class to be recertified. Seconded by Harry Hontz and motion was **carried unanimously**.

• **Motion** made by Claire Remington to hire Brendan Kessler, Seth Harkins and Timothy Harkins to shovel snow at borough properties. All background checks done by Chief Krapf. Seconded by Tom Keerans and motion **carried unanimously**.

• Discussion about enforcing Ordinance #3 of 2003 addressing car repairs on streets. It will be further discussed at a police committee meeting.

**Police Report:**

• Chief Krapf’s November’s report was read by Yvonne Stoffey.

• Exercise equipment was donated by St. Luke’s and is upstairs available for use. Chief Krapf will give employees an access code for anyone wants to use it.

**Mayors Report:** None

**Presidents Report:**

• Angela Krapf asked that employees not be contacted with borough business on their off time.

• Harry Hontz and Angela Krapf accepted a donation to the borough from St. Luke’s Miners after their meeting last month.

**Secretary’s Report:**

• Received a letter from Coaldale Lansford Summit Hill Sewer Authority informing us that one of our representatives on the board, Mr. Robert Ames, will be retiring at the end of the year. **Motion** made by Claire Remington to advertise to fill the vacancy on the Sewer Authority Board. Seconded by Harry Hontz and motion **carried unanimously**. A letter will be sent to Mr. Ames thanking him for his service.

**Solicitor Report:**

• Discussion about a letter from Attorney Schwab referring to Coaldale taking ownership of 8 West High Street and 171 Second Street. There is no interest in these properties at this time.

**Fire/Ambulance Report:** Harry Hontz read the report from the fire company. There was no ambulance report.
Code Enforcement Report: Code Enforcement Officer’s report was distributed for everyone to read.

Zoning Report:

• Carl Faust met with Stephanie from Schuylkill County Conservation District and Dave Susko owner of the Ruddle Street property where the dumping is occurring. Carl gave a report on the situation, including all the permits Mr. Susko needs to obtain. He will keep council up to date on this.

• Received a call from a company who wants to put a cellular tower behind PPL on PPL’s property. Carl advised them to file the paperwork to get it started.

• St. Luke’s Miners wants to add another parking lot. Because this will be their second expansion, they will need a land development plan and must contact county planning as well as Schuylkill Conservation District.

COMMITTEE REPORTS:

Buildings: None

Complex:

• Tom Sterling will be working on the new doors and window the week between Christmas and New Year’s. He found the bad outlet in the classroom and fixed it. In the kitchen he discovered light fixture was bad. He will be replacing all 3 fixtures in the kitchen.

• The borough workers will be replacing the toilets that same week.

• Joe Hnat will be painting the week between Christmas and New Year’s.

Demolition:

• Bid for 146 Fisher Avenue was awarded and Claire Remington is expecting the paperwork tomorrow. Gary Bender informed Claire that Coaldale Borough will not have to pay the 25% for this demolition.

Finance/Utilities:

• There will be a special meeting on Tuesday, December 20, 2016 at 6:30pm to adopt the 2017 budget.

• Blue Ridge Communication’s legal department is drafting the new franchise fee contract.
• Beginning in 2017, employees need to get prior approval from supervisor for all purchases.

• Waiting to hear from Portnoff for the next step in collecting the delinquent sanitation accounts.

Grants:

• **Motion** by Claire Remington to advertise for a grant writer for Coaldale Borough. Seconded by Yvonne Stoffey and motion carried **unanimously**.

Handicap: None

Personnel:

• **Motion** made by Yvonne Stoffey to accept Code Enforcement Officer’s resignation. Seconded by Claire Remington and motion carried **unanimously**.

• **Motion** to advertise for Code Enforcement Officer by Harry Hontz. Seconded by Yvonne Stoffey and motion carried **unanimously**.

Temporary Recess at 8:21pm. Angela Krapf brought the meeting back to order at 8:35pm

• **Motion** made by Yvonne Stoffey to pass the secretary’s agreement with change from salary to $11.00 per hour and to add the 2 election days as paid holidays. Seconded by Harry Hontz and motion carried **unanimously**.

Police:

• 2 applications received for the part time officer position. Chief Krapf is working on the background checks.

• Discussed the inventory list with possibly adding items to sell with the unusable garage parts/equipment when they go for sale. Yvonne Stoffey will go over it in more detail with Chief Krapf.

• The police committee and mayor met and gave the attorney the information to draft a tentative contract for the chief. The police committee will meet with Chief Krapf to discuss it.

Police Pension: None

Recreation:

• Borough Christmas party was held at the fire company

• December C.H.O.S.E. events including the Tree Lighting and Who-Dale Christmas Brunch were a success. Thanked the fire company for getting Santa to the tree lighting.

• Thanked Angela and Keith Krapf, Jonathan Oakes, and Harry Hontz for the outside decorations and lights at Borough Hall. Also thanked Angela and Keith Krapf for going for the tree in front of Borough Hall.
Giving Tree is up at Borough Hall and available during office hours.

There will be Christmas caroling on December 20\textsuperscript{th} at 7pm starting at Borough Hall.

**Streets:**

- Would like to add Moser Avenue between 4\textsuperscript{th} and 5\textsuperscript{th} Sts. to the 2017 list of streets to be fixed.

**Old Business:**

- Claire Remington, on behalf of the borough, will sign the Delany petition Attorney Brown needs signed.
- Time clock in the garage is still not working properly. **Motion** made by Claire Remington to purchase a punch card time clock. Seconded by Yvonne Stoffey and motion **carried unanimously**.

**New Business:**

- Yvonne Stoffey gave information regarding the Junior Council Person Program. **Motion** made by Tom Keerans to send a letter Panther Valley High School and Marian High School to see if any there is any interest in this program. Seconded by Yvonne Stoffey and motion **carried unanimously**.
- Post Office in Coaldale does not have a rental agreement on file. Third Street Trust owns the property and will be notified that they need one.
- Carl Faust agreed to temporarily be the Code Enforcement Officer. Angela Krapf will be appointing Carl Faust as Code Enforcement Officer on interim basis with the hours and compensation being worked out. It can be ratified at the next meeting.
- Claire Remington asked council to consider looking for a new engineer and the council was in agreement to contact other engineering firms.
- Tom Keerans asked about a letter from the Commonwealth of PA. St. Luke’s Miners received an extension for a grant and Angela Krapf signed the paperwork that needs to be sent back.
- Cathy Papesh asked for a raise for the collection of sewer maintenance fees she does for the borough. Claire Remington wants to table any action on this until the January meeting.
- **Motion** by Claire Remington to re-appoint Robert Demyanoivch as Coaldale’s representative on the Lansford -Coaldale Joint Water Authority Board. Seconded by Yvonne Stoffey and motion **carried unanimously**.
Adjournment: Motion made by Harry Hontz to adjourn at 9:10pm. Tom Keerans seconded and the motion carried unanimously.

SUBMITTED BY:

_______________________________
Suzanne Whildin, Borough Secretary
Submitted for approval on January 10, 2017